

**From:** Wayne Gaddes <[wayne.gaddes@ipswich.qld.gov.au](mailto:wayne.gaddes@ipswich.qld.gov.au)>

**Sent:** Tuesday, 3 September 2024 9:15 AM

**To:** GREEN, Sandra (sgree77) <[sgree77@eq.edu.au](mailto:sgree77@eq.edu.au)>

**Cc:** Diana Lewis <[diana.lewis@ipswich.qld.gov.au](mailto:diana.lewis@ipswich.qld.gov.au)>

**Subject:** Fernbrooke State School - School Safe Parking Program to cease at the end of Term 3 2024.

Hi Sandra just advising that the School Safe Parking Program at Fernbrooke State School will cease at the end of this Term on 13<sup>th</sup> September 2024 and that the cameras will be removed. There has so far been over both terms 865 infringements or warnings issued. We have seen as is our usual experience a reduction in the numbers from Term 2 to Term 3 currently tracking at about a 50% reduction which has hopefully made the situation safer for all concerned.

Thank you for your assistance with this matter, should you feel in future that the problem has reoccurred please reach out to me to discuss how we can assist you.

Regards



**Wayne Gaddes** | Senior Project Officer (Compliance)  
Compliance Branch  
Planning and Regulatory Services Department

IPSWICH CITY COUNCIL T | 07 3810 7958



Ipswich City Council respectfully acknowledges the Traditional Owners as custodians of the land and waters we share. We pay our respects to their Elders past, present and emerging, as the keepers of the traditions, customs, cultures and stories of proud peoples.



Confidential Communication | [Email Disclaimer](#)

**From:** Wayne Gaddes <[wayne.gaddes@ipswich.qld.gov.au](mailto:wayne.gaddes@ipswich.qld.gov.au)>

**Sent:** Tuesday, 4 June 2024 8:50 AM

**To:** GREEN, Sandra (sgree77) <[sgree77@eq.edu.au](mailto:sgree77@eq.edu.au)>

**Cc:** Diana Lewis <[diana.lewis@ipswich.qld.gov.au](mailto:diana.lewis@ipswich.qld.gov.au)>

**Subject:** Fernbrooke State School - School Safe Parking Program to continue in Term 3 2024

Hi Sandra just a quick note advising that due to continually high detections being recorded at the school we have decided to continue the program for a second term. To date we have seen a reduction of about 40% from over 500 in week one. Previously when we have done a second term at a school this has seen a further significant reduction in detections and infringements. Should you have any questions or queries as usual you have my contact details.

Regards



**Wayne Gaddes** | Senior Project Officer (Compliance)

Compliance Branch

Planning and Regulatory Services Department

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**From:** Wayne Gaddes <[wayne.gaddes@ipswich.qld.gov.au](mailto:wayne.gaddes@ipswich.qld.gov.au)>  
**Sent:** Friday, 22 March 2024 6:32 AM  
**To:** GREEN, Sandra (sgree77) <[sgree77@eq.edu.au](mailto:sgree77@eq.edu.au)>  
**Cc:** SINCLAIR, Joanne (jsinc1) <[jsinc1@eq.edu.au](mailto:jsinc1@eq.edu.au)>  
**Subject:** ICC signage erected yesterday around the school

You may have noticed I placed 28 ICC camera signs around the school yesterday in Gannett Street and on Regents Drive including in the two minute zone near the main entry. These signs should promote awareness that the areas will be under camera surveillance, they may prompt some discussions within the school community. Hopefully this will be the start of the improved parking behaviours we are seeking. The cameras will be installed in the week beginning the 8<sup>th</sup> April and will be operational from day one of the term the 15<sup>th</sup> April. Could I ask that any communications you have had or will have with the school community such as Facebook posts, emails or newsletters be sent to me so I can note it for our information. Here's hoping you make it through the last week of school and enjoy the upcoming Easter break. If you have any questions please reach out to me.

Regards



**Wayne Gaddes** | Senior Project Officer (Compliance)  
Compliance Branch  
Planning and Regulatory Services Department  
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From: Wayne Gaddes <[wayne.gaddes@ipswich.qld.gov.au](mailto:wayne.gaddes@ipswich.qld.gov.au)>

Sent: Tuesday, 9 April 2024 8:20 AM

To: GREEN, Sandra (sgree77) <[sgree77@eq.edu.au](mailto:sgree77@eq.edu.au)>

Cc: SINCLAIR, Joanne (jsinc1) <[jsinc1@eq.edu.au](mailto:jsinc1@eq.edu.au)>; Diana Lewis <[diana.lewis@ipswich.qld.gov.au](mailto:diana.lewis@ipswich.qld.gov.au)>; Brian Sim <[brian.sim@ipswich.qld.gov.au](mailto:brian.sim@ipswich.qld.gov.au)>

Subject: School Safe Parking Program

Hi Sandy, hope you both had a good Easter break. I was hoping you may be able to send through to me any communications (Facebook. Newsletter or emails) you may have had with the school community regarding the program. You should see the cameras being installed later today or tomorrow and they will be live for day one of the term, next Monday.

Cheers



**Wayne Gaddes** | Senior Project Officer (Compliance)

Compliance Branch

Planning and Regulatory Services Department

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From: Wayne Gaddes <[wayne.gaddes@ipswich.qld.gov.au](mailto:wayne.gaddes@ipswich.qld.gov.au)>

Sent: Tuesday, 9 April 2024 12:03 PM

To: GREEN, Sandra (sgree77) <[sgree77@eq.edu.au](mailto:sgree77@eq.edu.au)>

Cc: SINCLAIR, Joanne (jsinc1) <[jsinc1@eq.edu.au](mailto:jsinc1@eq.edu.au)>; Diana Lewis <[diana.lewis@ipswich.qld.gov.au](mailto:diana.lewis@ipswich.qld.gov.au)>; Brian Sim <[brian.sim@ipswich.qld.gov.au](mailto:brian.sim@ipswich.qld.gov.au)>

Subject: Walking and Parking maps for your school

As mentioned previously here are the walking and parking maps for the school. Please feel free to distribute these amongst the school community.

Regards



**Wayne Gaddes** | Senior Project Officer (Compliance)

Compliance Branch

Planning and Regulatory Services Department

IPSWICH CITY COUNCIL T| 07 3810 7958



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## **Family surnames for cars**

During the Easter break the Ipswich City Council has installed parking cameras in the Drop and Go Zone at the front of the school and along Gannett Street. In Term 1 some of our families trialled placing a laminated sign with their family's surname on the visor or dashboard of their car. This allows staff on duty to quickly identify which children are being collected and they can direct children to move to the car quickly and safely. If you would like the school to create a sign for your car please contact your classroom teacher with the name that you would like on the card and the number of cards you will require.

For those of you unfamiliar with the rules related to Drop and Go Zones please see the information below from the Queensland government.



## Advantages of drop-off and pick-up areas

Drop-off and pick-up areas help to make school zones safe because:

- children are dropped off and picked up close to the school's entrance (so they do not need to cross any roads)
- they reduce traffic jams around the school (as parents and carers come and go faster than if they were to park and walk into the school grounds)
- younger (non-school aged) children can stay in vehicles while their older siblings are dropped off and picked up—they do not need to walk, or be pushed or carried, to the school's entrance.

### **Patrick Pace car says "Stop, Drop & Go are great"**

#### **Here's how they work:**

- Stop, drop and go zones are a safe place to be dropped off or picked up outside your school.
- Signed as 2 minute loading zone and are enforceable by Council's Local Law Officers
- They operate like a fast moving taxi rank picking up students from the front of the zone
- There is a two minute limit for stopping in the zone
- Two minutes gives kids time to get in or out of the car without holding up the traffic too much
- Ensure children exit and enter the vehicle from the footpath side

#### **In the afternoons:**

- Delay your arrival until after release time. If you arrive early, do not park in the zone!
- Drive slowly to the head of the line
- Move forward as space becomes available
- Collect only at the head of the line
- Drivers are to stay in the car unless assisting with the loading of baggage and passengers
- Do not park for more than 2 minutes during signed hours of operation. If others abuse the zone, don't follow their lead



#### **Driver Tips**

- Allow time to get your child to the school gate safely and without rushing
- Only pick up or let someone out when you have stopped at the front of the queue
- Stay in the car unless you need to help with bags or seatbelts
- Do not park in the zone and walk away from your car
- If your passenger is not ready, drive around the block to re-join the queue or find a legal place to park
- Never double park to pick up children - it is illegal and dangerous. Double parking blocks the vision for other drivers, forces children into the road and obstructs the flow of traffic
- Never call out to your child from across the road
- Think about timing your trip to avoid the busiest times
- Always obey the school zone speed limit (generally 40km/h)
- Park only where parking is permitted

## Drop-off and pick-up areas

Drop-off and pick-up areas, where you can quickly set down and pick up your children, are common outside schools (always on the school side of the road). They create a safe environment for children and keep traffic moving. Drop-off and pick-up areas are signed with passenger loading zone signs or 2 minute parking signs. These signs mean you have a maximum of 2 minutes to drop off or collect your children.

### How they work

There can often be queues at drop-off and pick-up areas outside schools.

When using a drop-off and pick-up area you:

- must use the area like a quick moving taxi rank
- need to move forward in the queue of vehicles to the signed area
- can get out of your vehicle to quickly help your children get in and out safely (once in the signed area)—however you must not walk away from your vehicle
- are only allowed 2 minutes in the signed area (if you take any longer you can be fined)—if your children are not ready to get straight into your vehicle at pick-up time, you will need to drive round the block and queue to enter the area again
- should only let your children out once you have pulled into the signed area (it is dangerous to let them out while waiting in a queue)
- should teach your children to look out for your vehicle and to get in quickly when you pull up
- must enter front in (never reverse).

A few drop-off and pick-up areas are monitored by a volunteer or designated staff member who:

- can help your children get into or out of your vehicle
- will make sure you only stay in the area for 2 minutes (to avoid traffic build up).

If a designated person monitors your drop-off and pick-up, you should stay in your vehicle at all times (they will help your children instead).









# PARKING MAP – Fernbrooke State School



April 2024

## LEGEND

- |   |   |
|---|---|
|  Free Long Stay On-street Parking                                  |  Loading Zone   2 Mins Max     |
|  Free Long Stay Off-street Parking<br>*Some restrictions may apply |  Bus Zone   Illegal to Stop    |
|  Free Disabled Parking Bay   |  No Stopping   Illegal to Stop |

# School Safe - Parking

Be part of the solution with healthy and active school travel



Join us online:



[Ipswich.qld.gov.au](http://Ipswich.qld.gov.au)





**School zones are becoming increasingly congested and dangerous, and research shows that children are developing more sedentary, unhealthy and dependent habits. If you answer "YES" to one or more of the above questions, you could be contributing to the problem.**

## Be part of the solution

Here's a few tips on healthy, active and safe travel options for you and your children:

- Walking part way is OK. Park slightly further away and walk your kids to and from school. The walk can be great bonding time and an opportunity for physical activity.
- Go active all of the way and walk or ride with your children to and from school.
- Check to see if there is a school bus close to your home which your kids could travel on to get to and from school. You could even arrange to meet them at the bus stop and walk or drive home from there. Subsidies are also available to some families to cover bus fares.

For more information about available bus services, please visit [Tmr.qld.gov.au/Travel-and-transport/School-transport](http://Tmr.qld.gov.au/Travel-and-transport/School-transport)



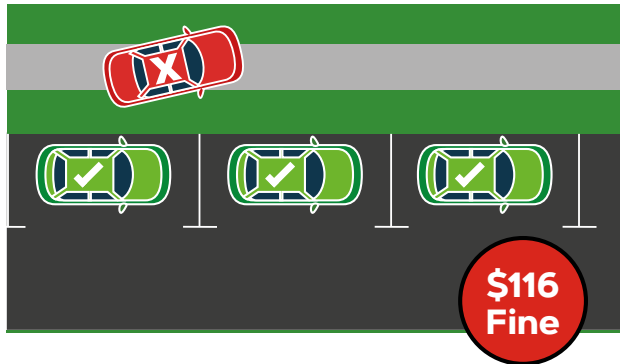
For more information, please visit

**[Ipswich.qld.gov.au/schoolparking](http://Ipswich.qld.gov.au/schoolparking)**



## Parking on the nature strip, verge or footpath is illegal

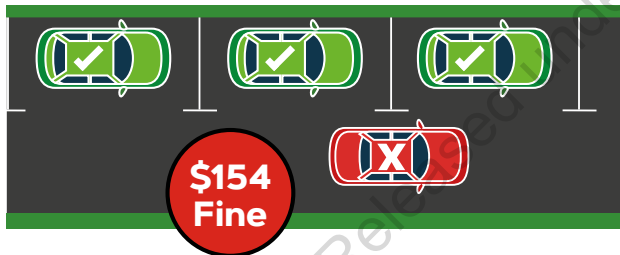
Vehicles driving across footpaths and nature strips create a higher risk of collision with pedestrians, especially small children who are harder to see.



## Don't double park

Making children navigate between parked cars is extremely dangerous.

**Don't put their lives at risk!**

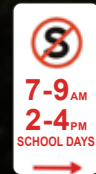


For more information, please visit

[ipswich.qld.gov.au/schoolparking](https://ipswich.qld.gov.au/schoolparking)



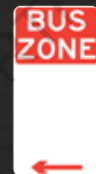
## School Safe



**Parking permitted outside these times only**



**Stopping for 2 minutes only**



**You CAN NOT stop here**



**You CAN NOT stop here**



**You CAN NOT stop here**



Kids look to you to keep them safe.  
Please park responsibly in school zones.



### PENALTIES APPLY



Passenger Loading Zones allow you to stop for **up to two minutes** to pick up or drop off a passenger.

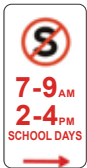
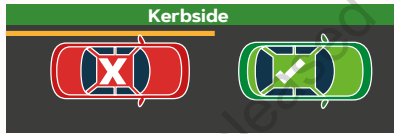
**\$154 Fine**

A driver must not stop or park for **longer than indicated in a loading zone**. Loading zones are in place to ensure a high turnover of vehicles can utilise the loading zone to drop off or collect children. The driver should stay in the vehicle where possible.



A driver **must not stop** where a no stopping sign or yellow 'no stopping' line applies. Drop off and picking up is not allowed **at any time**.

**\$154 Fine**



Vehicles **can not stop** from 7.00 am to 9.00 am, and 2.00 pm to 4.00 pm on school days.

**\$154 Fine**



Unless you are driving a bus (seating more than 12 people) **you must not stop within a bus zone at any time**. This zone is only available to buses.

**\$309 Fine**

### Parking Patrols

Council uses automatic number plate recognition technology for parking enforcement. This technology is fitted on a patrolling vehicle and enables Council to monitor parking around schools. If a vehicle is found parking contrary to the Queensland Road Rules, an infringement notice will be issued to the vehicle owner by post.



### Loading Zone Do's and Don'ts

DO	
✓	Use the zone like a quick moving taxi rank.
✓	Move to the head of the queue or move forward as space becomes available.
✓	Teach children to move promptly to the vehicle.
✓	Load and unload passengers at the front of the line.
✓	Stay in the car if you are the driver, unless loading or unloading baggage or passengers.

DON'T	
✗	Park for more than two minutes - you can be fined for this.
✗	Double park.
✗	Leave the vehicle, except to load or unload.
✗	Queue through pedestrian crossings, round-a-bouts or in no stopping zones - it's illegal and dangerous.



# ACTIVE SCHOOL TRAVEL

Active travel at least once a week can make all the difference.



Public transport



Car pooling



Cycling



Scootering



Walking

**Ipswich City  
Council's Active  
School Travel  
program is  
all about:**

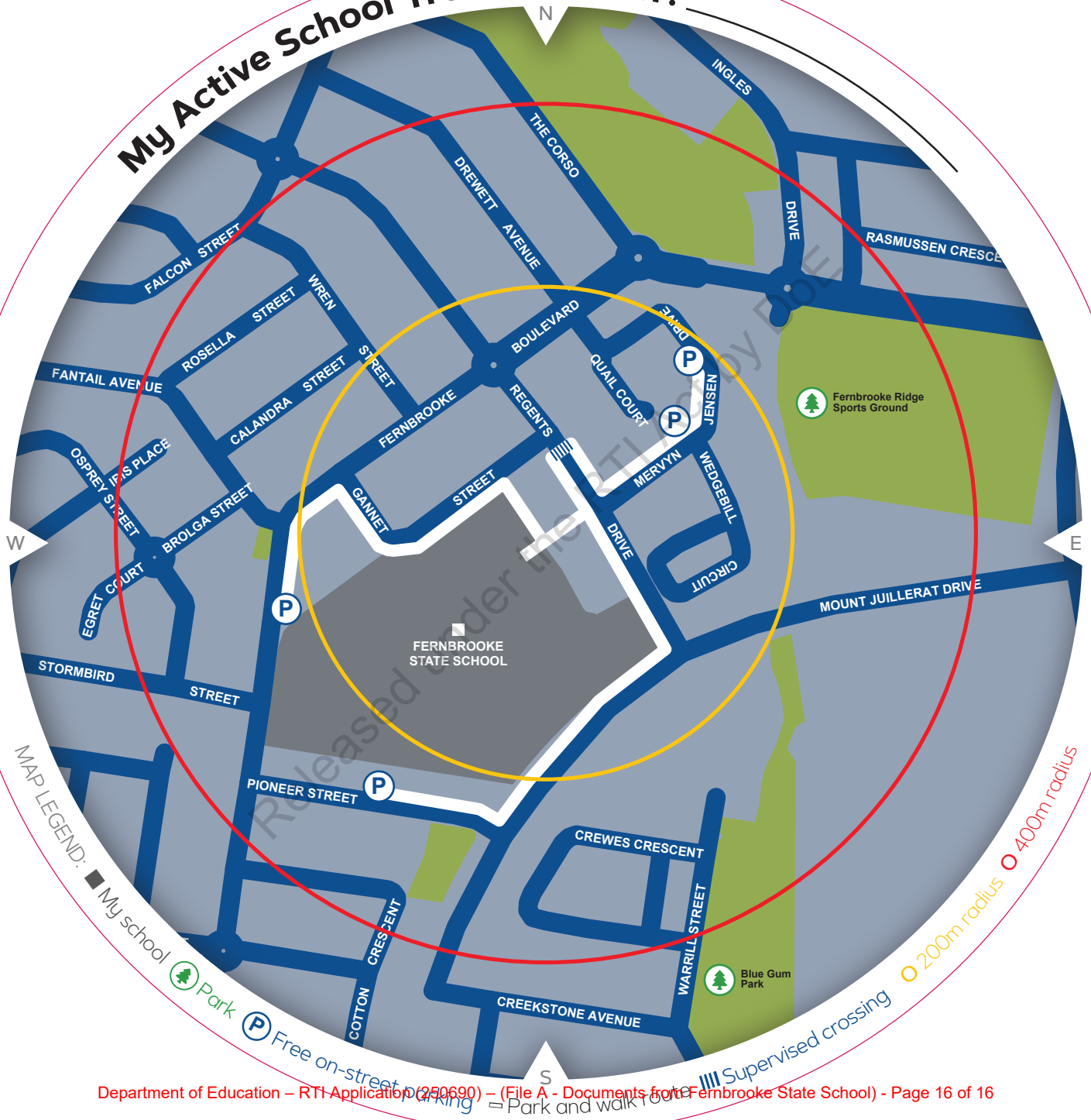
- ✓ helping students be healthier, happier and more alert at school
- ✓ increasing road safety awareness
- ✓ building stronger school communities
- ✓ making streets around schools safer
- ✓ reducing traffic congestion.

These routes are suggested only. Your safety is our concern, but your responsibility. Adults must accompany a child at all times on the suggested routes.

AST map disclaimer available at  
[ipswich.qld.gov.au/ast](http://ipswich.qld.gov.au/ast)



# My Active School Travel Planner:



**Metropolitan South Region  
Department of Education**

**EMAIL RESPONSE TEMPLATE**

**SUBJECT: Multiple issues at Fernbrooke State School**

<b>From mailbox</b>	Enquiries.metropolitansouth@qed.qld.gov.au
<b>Email to</b>	s 47(3)(b) - Contrary to Public Interest
<b>Email subject</b>	Response from Metropolitan South Region Ref: C-49898

Dear s 47(3)(b) - Contrary to Pub

The Metropolitan South Region acknowledges receipt of your email dated 21 February 2024, in relation to issues at Fernbrooke State School (SS).

Upon receipt of your email, a departmental officer attempted to contact you by phone to explore your concerns and left return contact details for the Metropolitan South Region.

Please be assured, the Department of Education takes all concerns raised by parents very seriously, and your correspondence has been reviewed by the appropriate departmental officer.

As Ms Joanne Sinclair, Principal, Fernbrooke SS, is best placed to respond to your concerns in the first instance, as the officer who oversees school operations, you are encouraged to contact her directly on (07) 3819 7444 or via email at [principal@fernbrookess.eq.edu.au](mailto:principal@fernbrookess.eq.edu.au).

In relation to your concern about parking issues at the school, although some schools have parking within school grounds, the school and the Department have no influence regarding parking around schools, or outside school grounds. For the area surrounding Fernbrooke SS, Ipswich City Council determines the need for additional parking provisions and the operation of required parking zones to ensure the safety of the community. If you have not already done so, you are encouraged to contact Ipswich City Council regarding this matter.

If you would like any further information or assistance, you are welcome to contact the Metropolitan South Regional Office again on (07) 3028 8166 or by email at [enquiries.metropolitansouth@qed.qld.gov.au](mailto:enquiries.metropolitansouth@qed.qld.gov.au).

Under the department's *Customer Complaints Management* procedure, if a complainant is dissatisfied with the outcome of their complaint to the principal and/or the way it was handled, they may request the region undertake an internal review. An internal review establishes if the complaint management process for the original complaint was appropriate and/or whether the outcome reached was reasonable. Further information about the internal review process is available on the department's website at [www.ppr.qed.qld.gov.au/attachment/customer-complaints-management-internal-review-procedure.pdf](http://www.ppr.qed.qld.gov.au/attachment/customer-complaints-management-internal-review-procedure.pdf).

We trust this information is of assistance.

Yours sincerely

**Metropolitan South Region**

Department of Education

**P:** 07 3028 8166**E:** [enquiries.metropolitansouth@qed.qld.gov.au](mailto:enquiries.metropolitansouth@qed.qld.gov.au)

PMB 250 | Mansfield QLD 4122

**I acknowledge the Traditional Custodians** of this land, waterways and seas. I pay my respects to their ancestors and Elders of the past and present, and their continued determination to keep culture alive and strong.

**Privacy statement**

*Please note that the Department of Education (DoE) is collecting your personal information for managing your enquiry. The information will be provided to relevant department staff to enable a response to your enquiry, which may include any school or department staff member you have mentioned in your enquiry. The information will not be disclosed by the department to any third party without your consent or unless authorised or required by law. If the department asks for information and you do not provide it, the department may not be able to respond to your enquiry.*

Released under the RTI Act by [redacted]

**From:** MetropolitanSouth, Enquiries  
**Sent:** Tuesday, 26 March 2024 3:03:32 PM  
**To:** [REDACTED]  
**Subject:** Response from Metropolitan South Region, Department of Education Ref: C-49898

Dear [REDACTED]

The Metropolitan South Region acknowledges receipt of your email dated 21 February 2024, in relation to issues at Fernbrooke State School (SS).

Upon receipt of your email, a departmental officer attempted to contact you by phone to explore your concerns and left return contact details for the Metropolitan South Region.

Please be assured, the Department of Education takes all concerns raised by parents very seriously, and your correspondence has been reviewed by the appropriate departmental officer.

As Ms Joanne Sinclair, Principal, Fernbrooke SS, is best placed to respond to your concerns in the first instance, as the officer who oversees school operations, you are encouraged to contact her directly on (07) 3819 7444 or via email at [principal@fernbrookess.eq.edu.au](mailto:principal@fernbrookess.eq.edu.au).

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We trust this information is of assistance.

Yours sincerely





**From:** [REDACTED] s 47(3)(b) - Contrary to Public  
**Sent:** Wednesday, 21 February 2024 4:08:28 PM  
**To:** Neumann, Shayne (MP);complaints@education.gov.au;MetropolitanSouth,  
Enquiries  
**Subject:**

There are several urgent issues at Fernbrooke State School that need to be addressed. [REDACTED] s 73 of the RTI Act

s 73 of the RTI Act - Irrelevant Information [REDACTED]

[REDACTED] Lastly, the  
school car park is causing ongoing problems and requires attention  
Get [Outlook for Android](#)

Released under the RTI Act by DoE