

EDUCATION QUEENSLAND

GENERAL BRIEFING NOTE

Noted / Approved / Not Approved

Director-General

Date

14/5/07

Date Action Required By: 17/05/2007

TO: THE DIRECTOR-GENERAL

SUBJECT: FINAL DECISION RE REFUSAL OF ENROLMENT - [redacted]

[redacted] - Information deleted pursuant to s 72(2) of the RTI

RECOMMENDATION

It is recommended that the Director-General:

- refuse the enrolment of [redacted] at [redacted] under section 162 of the *Education (General Provisions) Act 2006*
- based on the seriousness of the incident, exclude [redacted] from all State schools in Queensland, except for enrolment in a school of distance education, under section 309 of the Act; and
- sign the attached information notices about these decisions to [redacted] the Principal and Executive Director (Schools).

Comments:

BACKGROUND

- On 24 January 2007, [redacted] and [redacted] approached the Head of the [redacted] Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act [redacted] to discuss the enrolment of [redacted] at [redacted] in 2007.
- [redacted] had previously been enrolled in [redacted] His enrolment ceased on [redacted] following advice from [redacted] that [redacted] was on remand and had no chance of returning to school.
- The Principal referred this matter through the Executive Director (Schools) to the Director-General as she believed that the enrolment of this student at the school would pose an unacceptable risk to the safety and wellbeing of members of the school community. The reasons for this recommendation provided by the Principal are outlined in Attachment 2.
- On 15 February 2007, under section 159 of the *Education (General Provisions) Act 2006*, you issued a show cause notice to [redacted] stating that you proposed to refuse his enrolment at [redacted] and exclude him from all State schools permanently pursuant to section 306 of the Act. The grounds for these proposed actions are that [redacted] enrolment poses an unacceptable risk to the safety or wellbeing of members of the [redacted] community and all State school communities.

Action Officer and Branch: Di Henderson, Senior Advisor, Implementation, Student Services  
Telephone: 323 70062

TRIM No:

Date brief completed by Action Officer: 10/05/2007

5. In accordance with legislation, [redacted] was afforded the opportunity to respond to these proposed actions by 14 March 2007.

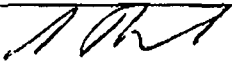
## KEY ISSUES

6. [redacted] Case Manager (Senior Guidance Officer, [redacted]) attempted to contact [redacted] on several occasions between 14 March and 30 April 2007 to ascertain whether he wished to make a submission about the show cause notice. While [redacted] has not responded, [redacted] indicated on 30 April that [redacted] is currently working but would like to continue his education at the same time. [redacted] also advised that she does not believe that [redacted] intends to appeal the proposed action.
7. Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
8. Since no representation for the show cause notice has been received, it is recommended that, under section 162 of the Act, you refuse the enrolment of [redacted] at [redacted]. It is further recommended that you make a final decision to permanently exclude [redacted] from all State schools in Queensland, except for enrolment in a school of distance education, under section 309 of the Act. The information considered and reasons for these recommendations are outlined in Attachment 1.
9. Copies of all documents containing information relevant to the issuing of the show cause notice on 15 February 2007 were provided to [redacted] at that time. This documentation contains a statement that 'there are periodic interchanges and tensions between [redacted] and other students of both schools'.
10. However, since there is no evidence to support this statement, racial tensions should not be taken into account by the Director-General in making a final decision on this matter.
11. The attached letters informing [redacted] the Principal and Executive Director (Schools) of your decision have been prepared for your signature, should you support the recommendations to refuse [redacted] application for enrolment at [redacted] and permanently exclude him from all State schools in Queensland, except for enrolment in a school of distance education.
12. This brief and all attached documents have been considered by Legal and Administrative Law Branch.

## MEDIA RELEASE

13. A media release is not required.

Director: Nello Raciti

Signature: 	Date: 11/5/07
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Comments:

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Action Officer and Branch: Di Henderson, Senior Advisor, Implementation, Student Services  
Telephone: 323 70062  
TRIM No:  
Date brief completed by Action Officer: 10/05/2007

Assistant Director General: Clare Gardiner-Barnes

Signature: <i>[Signature]</i>	Date: 11/5/07
Recommended - <input checked="" type="checkbox"/>	Not Recommended - <input type="checkbox"/>

Comments: Given the seriousness of the changes and the fact that in deleted, is now an adult, it is strongly recommended that school should not be seen as an option for his continued education.  
*[Signature]*

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Action Officer and Branch: Di Henderson, Senior Advisor, Implementation, Student Services  
Telephone: 323 70062  
TRIM No:  
Date brief completed by Action Officer: 10/05/2007

**DECISION OF THE DIRECTOR-GENERAL OF EDUCATION, TRAINING  
AND THE ARTS**

**REFUSAL OF ENROLMENT AT [redacted] AND EXCLUSION  
FROM ALL STATE SCHOOLS - [redacted]**

**(1) Refuse Enrolment and Permanently Exclude from all State schools**

There is reason to believe that the enrolment of [redacted] would pose an unacceptable risk to the safety or wellbeing of members of all school communities. On this basis, my final decision is to:

- a) refuse the enrolment of [redacted] at [redacted] and
- b) permanently exclude him from all State schools, except schools of distance education.

**(2) Refuse Enrolment at [redacted] but take no further action in relation to exclusion from all State schools.**

There is reason to believe that the enrolment of [redacted] at [redacted] would pose an unacceptable risk to the safety or wellbeing of members of that school community.

However, there is insufficient reason to believe that the attendance of [redacted] at any State school in Queensland, apart from [redacted] would pose an unacceptable risk to the safety or wellbeing of members of other school communities.

**(3) Take no further action**

There is insufficient reason to believe that the enrolment of [redacted] at [redacted] would pose an unacceptable risk to the safety or wellbeing of members of that school community or any other State school community. The prospective student is entitled to be enrolled at [redacted] and the Principal must enrol him. He may apply for enrolment at any State school in Queensland.

The decision at (1) above is based on consideration of the following information:

- Chapter 8, Part 1, Division 2 and Chapter 12, Part 4, Division 4 of the *Education (General Provisions) Act 2006*
- Departmental policy *SCM-PR-020: Refusal to Enrol: Risk to Safety or Wellbeing*
- Queensland Police Service advice that [redacted] was charged with murder
- Media releases obtained from the Queensland Police Service that describe aspects of the incident

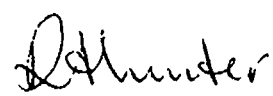
Action Officer and Branch: Di Henderson, Senior Advisor, Implementation, Student Services  
 Telephone: 323 70062  
 TRIM No:  
 Date brief completed by Action Officer: 10/05/2007

- Copy of [information deleted pursuant to s 72(2) of the RTI Act] report
- Copy of [on deleted pursuant to s 72(2) of the RTI Act] Student Absence record from [Information deleted pursuant to s 72(2) of the RTI Act]
- Copy of [on deleted pursuant to s 72(2) of the RTI Act] Student Anecdotal Comments (behaviour record) while previously enrolled at [Information deleted pursuant to s 72(2) of the RTI Act]
- Advice from Principal, [Information deleted pursuant to s 72(2) of the RTI Act] that [on deleted pursuant to s 72(2) of the RTI Act] enrolment would pose an unacceptable risk to the safety or wellbeing of members of the [Information deleted pursuant to s 72(2) of the RTI Act] community
- [Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act]

It is noted that previous information provided to [information deleted pursuant to s 72(2) of the RTI Act] includes reference to a statement concerning racial tensions between students. I did not take that information into account in making my final decision since that comment is not substantiated.

I made the decision for the following reasons:

- The fact that the charge stands and has not been diminished indicates that the Police have assessed [on deleted pursuant to s 72(2) of the RTI Act] involvement in the serious violent incident and continue to believe that [on deleted pursuant to s 72(2) of the RTI Act] is in some way culpable.
- [on deleted pursuant to s 72(2) of the RTI Act] presence at [Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act] [on deleted pursuant to s 72(2) of the RTI Act] may increase anxiety levels and impact on other students' feelings of security and their ability to participate.
- The serious nature of the charge, media descriptions of the offence and a behavioural history that includes threatening behaviour and physical assaults in a school setting indicate that [on deleted pursuant to s 72(2) of the RTI Act] may have a tendency towards violent behaviour.

  
**RACHEL HUNTER**  
 Director-General  
 Department of Education, Training and the Arts

Date: 14 / 5 / 07

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Action Officer and Branch: Dr Henderson, Senior Advisor, Implementation, Student Services  
 Telephone: 323 70062  
 TRIM No:  
 Date brief completed by Action Officer: 10/05/2007

EDUCATION QUEENSLAND

GENERAL BRIEFING NOTE

Noted / Approved / Not Approved

Director-General

Date

15/2/07

Date Action Required By: 14/02/2007

TO: THE DIRECTOR-GENERAL

SUBJECT: ISSUING OF SHOW CAUSE NOTICE CONCERNING REFUSAL OF ENROLMENT - Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

RECOMMENDATION

It is recommended that the Director-General:

- a) sign a show cause notice, issued under Section 159 of the *Education (General Provisions) Act 2006*, concerning an intention to refuse the enrolment of [redacted] at [redacted] in 2007; and
- b) based on the seriousness of the incident, consider also exercising your power under Section 306 of the Act to issue a show cause notice advising that you propose to exclude [redacted] from all State schools in Queensland, except for enrolment in a school of distance education.

Comments:

BACKGROUND

1. On 24 January 2007, [redacted] and [redacted] approached the Head of the [redacted] to discuss the enrolment of [redacted] in 2007.
2. [redacted] had been enrolled in [redacted] Although enrolled at this school until [redacted] last date of attendance was [redacted]
3. The attached advice from the Principal, [redacted] details the background regarding concerns for the enrolment of [redacted] at [redacted] in 2007.
4. [redacted]

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

Action Officer: Di Henderson Senior Advisor, Implementation Student Services  
Telephone: 323 70062  
TRIM No.  
Date brief completed by Action Officer: 2/02/2007

5. Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act appeared in Court and were charged with murder. Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
6. Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

## KEY ISSUES

- Basis for refusal of enrolment at Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
7. The incident that occurred on Information deleted pursuant to s 72(2) of the RTI Act attracted media attention and had a significant impact on the Information deleted pursuant to s 72(2) of the RTI Act community.
8. Information deleted pursuant to s 72(2) of the RTI Act has sought enrolment at Information deleted pursuant to s 72(2) of the RTI Act. Students at Information deleted pursuant to s 72(2) of the RTI Act are drawn from a wide area, both within and around Information deleted pursuant to s 72(2) of the RTI Act. Students enrolled at Information deleted pursuant to s 72(2) of the RTI Act include those who may be involved in low level criminal behaviour and 'street kids' from very dysfunctional backgrounds.
9. Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
10. Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
11. The Deputy Principal, Information deleted pursuant to s 72(2) of the RTI Act, who was Acting Principal at the time of the incident advises that, whilst enrolled at Information deleted pursuant to s 72(2) of the RTI Act, general behaviour was acceptable. He appeared on most occasions to act reasonably. However, when challenged by both staff and students in any way, his responses tended to be verbally and physically threatening. Between 2003 and 2005, he was suspended from school on four occasions (for a total of 12 days) for non-compliance and aggression. Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
12. The Executive Director (Schools) advises that many students at Information deleted pursuant to s 72(2) of the RTI Act will have knowledge of this student and the charges that have been laid due to:
- significant media coverage of Information deleted pursuant to s 72(2) of the RTI Act and other events leading up to the alleged murder of Information deleted pursuant to s 72(2) of the RTI Act.
  - Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
  - periodic interchanges and tensions between Information deleted pursuant to s 72(2) of the RTI Act and other students attending both schools; and
  - Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
13. The Principal has referred this matter to the Director-General as she is of the belief that the enrolment of this student at Information deleted pursuant to s 72(2) of the RTI Act poses an

Action Officer: Di Henderson Senior Advisor, Implementation Student Services  
Telephone: 323 70062  
TRIM No  
Date brief completed by Action Officer: 2/02/2007



unacceptable risk to the safety and wellbeing of members of the local community given that:

- this student was in [redacted] at the time of the alleged murder in [redacted] and the details of the incident are known to many students at the school; and
  - the safety of other students and staff at [redacted] could be jeopardised if this student was attending; and
  - many of the students who attend the [redacted] are 'at risk' for a range of reasons and the presence of this student may increase anxiety levels and impact on their feelings of security and their ability to participate.
14. The Principal advises that to best service the needs of all community members, [redacted] educational future would best be served by his attendance at an alternative education setting such as a TAFE College or a school of distance education.
15. A Case Manager has been appointed to assist [redacted] with his enrolment at the Brisbane School of Distance Education or in a pre-vocational course at the [redacted] Institute of TAFE [redacted]
16. The Principal's advice and the Executive Director's recommendation for refusal to enrol are attached, together with supporting documentation.
17. Based on the information available, it is recommended that you issue a show cause notice under Section 159 of the Act to indicate that you propose to refuse the enrolment of [redacted] at [redacted] on the grounds that his enrolment at this school would pose an unacceptable risk to the safety or wellbeing of members of the school community.

Basis for exclusion from all State Schools, except for enrolment in a school of distance education

18. Due to the serious nature of the charge and a behavioural history that includes threatening behaviour and physical assaults in a school setting, it is recommended that you also consider exercising your power under Section 297 of the Act to exclude [redacted] from all State schools in Queensland, except schools of distance education. The grounds for this exclusion, under Section 298(a) of the Act are that:
- the student's attendance at the school or schools poses an unacceptable risk to the safety or wellbeing of other students or staff of the school or schools.*
19. The attached proposed interim decision (Attachment 1), written notice and letters informing the student, Principal and Executive Director (Schools) of the intention to refuse [redacted] enrolment at [redacted] and to consider permanently excluding him from all State schools have been prepared for your signature, should you support the recommendations.

Director: Clare Gardiner-Barnes

Signature: 

Date: 13/2/07

Comments:

Action Officer: Di Henderson Senior Advisor, Implementation Student Services  
Telephone: 323 70062  
TRIM No:  
Date brief completed by Action Officer: 2/02/2007



Assistant Director-General: Ken Rogers

Signature: <i>K. Rogers</i>	Date: 13/02/07
Recommended - <input checked="" type="checkbox"/>	Not Recommended - <input type="checkbox"/>

Comments:

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Action Officer: Di Henderson Senior Advisor, Implementation Student Services  
Telephone: 323 70062  
TRIM No  
Date brief completed by Action Officer: 2/02/2007

**INTERIM DECISION OF THE DIRECTOR-GENERAL  
OF EDUCATION TRAINING AND THE ARTS**

**REFUSAL TO ENROL [Information deleted pursuant to s 72(2)] AT [Information deleted pursuant to s 72(2)] AND  
PROPOSED EXCLUSION FROM ALL STATE SCHOOLS**

**Issue Show Cause Notice re Refusal to Enrol**

☐ The enrolment of [Information deleted pursuant to s 72(2)] would pose an unacceptable risk to the safety or wellbeing of members of the [Information deleted pursuant to s 72(2)] community. Issue notice proposing to refuse the enrolment of [Information deleted pursuant to s 72(2)] at [Information deleted pursuant to s 72(2)]

**Issue Show Cause Notice re Refusal to Enrol and Proposed Exclusion**

☒ The enrolment of [Information deleted pursuant to s 72(2)] would pose an unacceptable risk to the safety or wellbeing of members of all school communities. Issue notice proposing to:

a) refuse the enrolment of [Information deleted pursuant to s 72(2)] at [Information deleted pursuant to s 72(2)] and

b) permanently exclude him from all State schools, except schools of distance education.

**Vary the Interim Decision (Director-General Only)**

☐

**Take No Further Action**

☐ The enrolment of [Information deleted pursuant to s 72(2)] does not pose an unacceptable risk to the safety or wellbeing of members of the [Information deleted pursuant to s 72(2)] community. The prospective student is entitled to be enrolled at the school and the Principal must enrol him.

Action Officer: Di Henderson Senior Advisor, Implementation Student Services  
Telephone: 323 70062  
TRIM No:  
Date brief completed by Action Officer: 2/02/2007

The proposal to refuse enrolment at [redacted] is based on consideration of the following information:

- Chapter 8, Part 1, Division 2 of the *Education (General Provisions) Act 2006*
- Departmental policy *SCM-PR-020: Refusal to Enrol: Risk to Safety or Wellbeing*
- Queensland Police Service advice that [redacted] was charged with murder [redacted]  
[redacted] Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
- Media releases obtained from the Queensland Police Service that describe aspects of the incident
- Copy of [redacted] report
- Copy of [redacted] Student Absence record from [redacted]
- Copy of [redacted] Student Anecdotal Comments (behaviour record) while enrolled at [redacted]
- Copy of Principal's letter to [redacted] of 24 January 2007 advising of referral of his application to enrol to the Director-General
- Advice from Principal, [redacted] that [redacted] enrolment would pose an unacceptable risk to the safety or wellbeing of members of the [redacted] Community
- [redacted]  
[redacted] Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
- The presence of this student at the [redacted] may increase anxiety levels and impact on other students' feelings of security and their ability to participate.

The proposed permanent exclusion from all State schools, except schools of distance education is based on:

- Chapter 12, Part 4, Division 4 of the *Education (General Provisions) Act 2006*
- The serious nature of the charge, media descriptions of the offence and a behavioural history that includes threatening behaviour and physical assaults in a school setting indicate that [redacted] may have a tendency towards violent behaviour.
- The fact that the charge stands and has not been diminished indicates that the Police have assessed [redacted] involvement in the serious violent incident and continue to believe that he is in some way culpable.
- Recommendation from Executive Director (Schools), [redacted]  
[redacted] that [redacted] be refused enrolment at all State schools.



Director-General  
Education, Training and the Arts  
Date: 15/2/07

Action Officer: Di Henderson Senior Advisor, Implementation Student Services  
Telephone: 323 70062  
TRIM No:  
Date brief completed by Action Officer: 2/02/2007



**Queensland  
Government**

ation - Information deleted pursuant to s 72(2) of the RTI Act

Department of  
Education, Training and the Arts

Dear [redacted]

**Re: Application to enrol at** [redacted] Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

[redacted] Relevant information - Information deleted pursuant to s 72(2) of the RTI Act

I refer to your application to enrol at [redacted] Relevant information - Information deleted pursuant to s 72(2) of the RTI Act

[redacted] Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

I have considered this application in accordance with Section 159 of the *Education (General Provisions) Act 2006* (the Act) and determined that your enrolment may pose an unacceptable risk to the safety or wellbeing of members of the [redacted] nation deleted pursuant to s 72(2) of the RTI Act community. I have also considered your application in accordance with Section 306 of the Act and determined that your enrolment may pose an unacceptable risk to the safety or wellbeing of members of all State school communities.

As a consequence I propose to refuse your enrolment at [redacted] Information deleted pursuant to s 72(2) of the RTI Act under Section 159 of the Act and exclude you from all State schools permanently pursuant to Section 306 of the Act.

My proposal to refuse your enrolment at [redacted] Information deleted pursuant to s 72(2) of the RTI Act is based on consideration of the following information:

- Chapter 8, Part 1, Division 2 of the *Education (General Provisions) Act 2006*
- Departmental policy SCM-PR-020: *Refusal to Enrol: Risk to Safety or Wellbeing*
- Queensland Police Service advice that [redacted] Information deleted pursuant to s 72(2) of the RTI Act were charged with murder. [redacted] Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
- Media releases obtained from the Queensland Police Service that describe aspects of the incident
- Copy of [redacted] Information deleted pursuant to s 72(2) of the RTI Act report
- Copy of your Student Absence record from [redacted] Information deleted pursuant to s 72(2) of the RTI Act
- Copy of your Student Anecdotal Comments (behaviour record) while enrolled at [redacted] Information deleted pursuant to s 72(2) of the RTI Act
- Copy of Principal's letter to you of 24 January 2007 advising of referral of your application to enrol to me
- Advice from Principal, [redacted] Information deleted pursuant to s 72(2) of the RTI Act that your enrolment would pose an unacceptable risk to the safety or wellbeing of members of the [redacted] nation deleted pursuant to s 72(2) of the RTI Act Community

[redacted] Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

Office of the Director-General  
Floor 22 Education House  
30 Mary Street Brisbane 4000  
PO Box 15033 City East  
Queensland 4002 Australia  
Telephone +61 7 3237 0900  
Facsimile +61 7 3221 4953  
Website [www.education.qld.gov.au](http://www.education.qld.gov.au)  
ABN 76 337 613 647

- Your presence at [Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act] may increase anxiety levels and impact on other students' feelings of security and their ability to participate.

I am reasonably satisfied that your enrolment at any State school, except a school of distance education, would pose an unacceptable risk to the safety or wellbeing of other students or staff in schools for the following reasons:

- Chapter 12, Part 4, Division 4 of the *Education (General Provisions) Act 2006*
- The serious nature of the charge, media descriptions of the offence and a behavioural history that includes threatening behaviour and physical assaults in a school setting indicate that you may have a tendency towards violent behaviour.
- The fact that the charge stands and has not been diminished indicates that the Police have assessed your involvement in the serious violent incident and continue to believe that you are in some way culpable.
- Recommendation from Executive Director (Schools), [Information deleted pursuant to] that you be refused enrolment at all State schools.

I have attached a copy of material referred to above for your consideration.

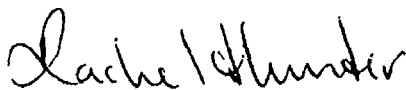
Based on this information, I am reasonably satisfied that grounds exist to refuse your enrolment at [Information deleted pursuant to] and to exclude you from all State schools. You are refused enrolment at [Information deleted pursuant to] and as a result of the proposed exclusion from all State schools, you are not permitted to seek enrolment at any State school except a school of distance education.

You are invited to show cause why your enrolment at [Information deleted pursuant to] should not be refused and why you should not be permanently excluded from all State schools except for enrolment in a school of distance education.

If you wish to show cause then you must make a submission that includes any information you can present in support of your position and provide it to my office within 14 days of receiving this show cause notice. I will consider any information you provide before making a final decision and communicating that decision to you, to the Principal of [Information deleted pursuant to] and the Executive Director (Schools), [Information deleted pursuant to].

If you do not submit any information to me within 14 days of receiving this notice, I will make my final decision concerning your refusal to enrol at [Information deleted pursuant to] and your proposed exclusion from all State schools based upon the information I presently possess.

Yours sincerely



RACHEL HUNTER  
Director-General  
Department of Education, Training and the Arts

15/12/07

Cc: Principal, [Information deleted pursuant to]  
Executive Director (Schools), [Information deleted pursuant to s 72(2) of the]

Enc: Any documents containing information relevant to the decision-making

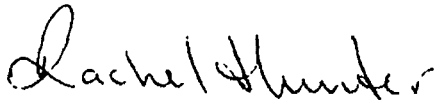
Information - Information deleted pursuant to s 72(2) of the RTI Act

Dear [Information deleted pursuant to s 72(2) of the RTI Act]

**RE: Refusal of Enrolment of** [Information deleted pursuant to s 72(2) of the RTI Act]

Please find attached a copy of a Show Cause Notice sent to [Information deleted pursuant to s 72(2) of the RTI Act] concerning his application to enrol at [Information deleted pursuant to s 72(2) of the RTI Act]. I am considering refusing his enrolment at [Information deleted pursuant to s 72(2) of the RTI Act] and excluding him permanently from all State schools, except a school of distance education, for the reasons outlined in the attached notice.

Yours sincerely



**RACHEL HUNTER  
Director-General  
Department of Education, Training and the Arts**

15 12 107

Enc: Copy of show cause notice sent to applicant

Office of the Director-General  
Floor 22 Education House  
30 Mary Street Brisbane 4000  
PO Box 15033 City East  
Queensland 4002 Australia  
Telephone +61 7 3237 0900  
Facsimile +61 7 3221 4953  
Website [www.education.qld.gov.au](http://www.education.qld.gov.au)  
ABN 76 337 613 647



Queensland  
Government

Department of  
Education, Training and the Arts

Information deleted pursuant to

**Executive Director (Schools)**

Information deleted pursuant to s 72(2) of the

Dear Information deleted pursuant to

**RE: Refusal of Enrolment of** Information deleted pursuant to s 72(2) of the RT

Please find attached a copy of a Show Cause Notice sent to Information deleted pursuant to concerning his application to enrol at Information deleted pursuant to I am considering refusing his enrolment at Information deleted pursuant to and excluding him permanently from all State schools, except a school of distance education, for the reasons outlined in the attached notice.

Yours sincerely

RACHEL HUNTER  
Director-General  
Department of Education, Training and the Arts

1512107

Enc: Copy of show cause notice sent to applicant

Office of the Director-General  
Floor 22 Education House  
30 Mary Street Brisbane 4000  
PO Box 15033 City East  
Queensland 4002 Australia  
Telephone +61 7 3237 0900  
Facsimile +61 7 3221 4953  
Website [www.education.qld.gov.au](http://www.education.qld.gov.au)  
ABN 76 337 613 647





**Queensland  
Government**

14 MAY 2007

ation - Information deleted pursuant to s 72(2)

Department of  
Education and the Arts

Dear [redacted]

**Re: Consideration of application to enrol at** [redacted] ant information - Information deleted pursuant to s 72(2) of the R

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

I refer to your application to enrol at [redacted] relevant information - Information deleted pursuant to s 72(2) of the RTI Act  
ant information - Information deleted pursuant to s 72(2) of the R

I have considered this application in accordance with Sections 162 and 309 of the *Education (General Provisions) Act 2006* (the Act) and decided that your enrolment would pose an unacceptable risk to the safety or wellbeing of members of all State school communities.

As a consequence I have decided to refuse your enrolment at [redacted] and permanently exclude you from all State schools, except schools of distance education.

In arriving at my decision I considered the following information:

- Chapter 8, Part 1, Division 2 and Chapter 12, Part 4, Division 4 of the *Education (General Provisions) Act 2006*
- Departmental policy *SCM-PR-020: Refusal to Enrol: Risk to Safety or Wellbeing*
- Queensland Police Service advice that [redacted] you were charged with murder
- Media releases obtained from the Queensland Police Service that describe aspects of the incident
- Copy of [redacted] report
- Copy of your Student Absence record from [redacted]
- Copy of your Student Anecdotal Comments (behaviour record) while previously enrolled at [redacted]
- Advice from the Principal, [redacted] that your enrolment would pose an unacceptable risk to the safety or wellbeing of members of the [redacted] community

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

It is noted that previous information provided to you includes reference to a statement concerning racial tensions between students. I did not take that information into account in making my final decision since that comment is not substantiated.

I made the decision for the following reasons:

- The fact that the charge stands and has not been diminished indicates that the Police have assessed your involvement in the serious violent incident and continue to believe that you are in some way culpable.

Office of the Director-General  
Floor 27 Education House  
301 Mary Street Brisbane 4000  
PO Box 15033 City East  
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Telephone +61 7 3237 0900  
Facsimile +61 7 3221 4953  
Website [www.education.qld.gov.au](http://www.education.qld.gov.au)  
ABN 76 337 613 647

- Your presence at Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act Information deleted pursuant to s 72(2) of the RTI Act may increase anxiety levels and impact on other students' feelings of security and their ability to participate.
- The serious nature of the charge, media descriptions of the offence and a behavioural history that includes threatening behaviour and physical assaults in a school setting indicate that you may have a tendency towards violent behaviour.

If you are not satisfied with this decision, you may lodge an appeal to the Magistrate's Court. Details of this process are attached for your information.

As you have been excluded from all State schools, Information deleted pursuant to s 72(2) of the RTI Act Executive Director (Schools) for Information deleted pursuant to s 72(2) of the RTI Act will contact you to discuss how you might be assisted to continue your education during the period of exclusion.

Yours sincerely



RACHEL HUNTER  
Director-General  
Department of Education, Training and the Arts

Enc:

*Information for parents/carers/students: Reviews and appeals against decisions regarding refusal of enrolment*

## **Information for parents/carers/students**

### **Reviews and appeals against decisions regarding refusal of enrolment**

Where the Director-General reasonably believes that a student poses an unacceptable risk to members of a school community or communities, she may decide to

- refuse the student's enrolment at a State school
- exclude the student from attending certain State schools for a period up to 1 year or permanently
- exclude the student from attending all State schools for a period up to 1 year or permanently

#### ***Can these decisions be challenged?***

If the Director-General refuses a prospective student's enrolment at a State school, the student or their parent/carer can challenge the Director-General's decision by making a submission for review.

A submission for review can also be made if the Director-General excludes a prospective student from certain State schools.

A decision made by the Director-General to exclude a prospective student from all State schools can only be challenged by lodging an appeal with the Magistrate's Court.

#### ***What is the purpose of the submission?***

The submission allows you to ask the Director-General to reconsider an original decision to refuse a student's enrolment at a State school or exclude a student from certain State schools, because you think that decision is in some way incorrect or mistaken.

In making a submission you should provide information that can assist the Director-General to review the original decision, and to understand your point of view. If you are not satisfied with the review, you may appeal to the Magistrates Court.

#### ***How do I prepare a submission for review?***

Submissions for a review of a decision made by the Director-General about refusal to enrol or exclusion from certain state schools should state the **reasons** why you are questioning the original decision and give **facts** that support your case.

If you need assistance, or would like further details about the basis for the decision as outlined in the information notice that notified you of the decision, please contact the Assistant Director-General, Student Services.

#### ***What should be included in the submission for a review?***

You can present any reasons you wish, but it would be useful to include any:

- objections to the reasons given by the Director-General in the letter notifying you of the decision
- new information supporting your position on the decision.

Copies of any supporting information you consider relevant should be included.

***How does the review process work?***

Reviews of decisions are managed by the office of the Director-General. After you have sent your submission for a review to the Director-General, a departmental officer may contact you to discuss issues raised and will also collate information in response to your submission.

Written notice of the decision in respect of the review of the original decision will be sent to the person lodging the submission within 7 days of the review decision being made.

***What is the timeframe for making a submission for review?***

The submission for a review of a decision made by the Director-General about a prospective student's enrolment should be lodged with the office of the Director-General within 30 school days of receipt of your information notice about the original decision.

***What about a student who has been excluded from all State schools?***

Decisions about excluding a student from all State schools can only be challenged by appealing to the Magistrates Court.

***How do I lodge an appeal?***

Advice on how to lodge an appeal should be obtained directly from the Magistrates Court.

***What is the timeframe for making a submission for review?***

An appeal of a decision or review should be lodged with the Magistrates Court within 28 days after the notice about the decision or review has been received. However, the Court may extend this time.



Queensland  
Government

ADVICE TO PRINCIPAL RE REFUSAL OF ENROLMENT OF [redacted]  
[redacted] UNACCEPTABLE RISK

Department of  
Education and the Arts

**SCHOOL DETAILS**

Name of School:

[redacted]  
Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

Address:

**STUDENT DETAILS**

Surname:

[redacted]  
Information deleted pursuant to s 72(2) of the RTI Act

Given Names:

[redacted]  
Information deleted pursuant to s 72(2) of the RTI Act

Date of Birth:

[redacted]

Current Year Level:

[redacted]  
Information deleted pursuant to s 72(2) of the RTI Act

Home Address:

[redacted]  
Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

Parent/Carer's Name (where applicable): [redacted]  
Information deleted pursuant to s 72(2) of the RTI Act

In responding to your referral of the application by [redacted] to enrol in [redacted]  
[redacted] I have examined the facts and circumstances related to this student's application and come to the following decision:

I have formed a reasonable belief that [redacted] poses an unacceptable risk to the safety or wellbeing of members of all State school communities.

As a consequence, I have decided to refuse [redacted] enrolment at [redacted] and permanently exclude him from all State schools, except schools of distance education.

In arriving at my decision I considered the facts and circumstances described in the attached information notice. I made the decision for the reasons also outlined in the attached notice.

[redacted] will be advised of my decision by this office. You are instructed not to enrol [redacted] and to refer any further correspondence from or contact with this student to the Assistant Director-General, Student Services.

RACHEL HUNTER  
Director-General  
Department of Education, Training and the Arts

Enc:

Copy Information notice – Exclusion from all State Schools

14 MAY 2007

Office of the Director-General  
Floor 22 Education House  
30 Mary Street Brisbane 4000  
PO Box 15033 City East  
Queensland 4002 Australia  
Telephone +61 7 3237 0900  
Facsimile +61 7 3221 4953  
Website [www.education.qld.gov.au](http://www.education.qld.gov.au)  
ABN 76 337 613 647

- Information deleted pursuant to

**Executive Director (Schools)**

ant information - Information deleted pursuant to s 72(2) of the F

Dear

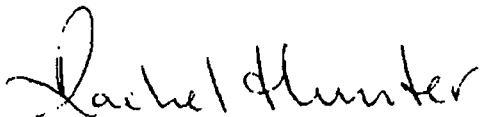
on - Information deleted pursuant to s 7

**RE: Refusal of Enrolment of** information deleted pursuant **at** - Information deleted pursuant to s

Please find attached a copy of an Information Notice sent to information deleted pursuant concerning his application to enrol at - Information deleted pursuant to I have decided to refuse on deleted p enrolment at - Information deleted pursuant to and permanently exclude him from all State schools, except schools of distance education for the reasons outlined in the attached notice.

I have also attached, for your information, a copy of the advice notice provided to the Principal in relation to this application.

Yours sincerely



**RACHEL HUNTER**  
Director-General  
Department of Education, Training and the Arts

14 / 5 / 07

Att: Copy of information notice sent to student  
Copy of advice forwarded to Principal

Office of the Director General  
Floor 2 / Education House  
30 Mary Street Brisbane 4000  
PO Box 15033 City East  
Queensland 4002 Australia  
Telephone +61 7 3237 0900  
Facsimile +61 / 3221 4953  
Website [www.education.qld.gov.au](http://www.education.qld.gov.au)  
ABN 76 337 613 647

**Re: Refusal to Enrol: Risk to Safety or Wellbeing** – Information deleted pursuant to

**1. How many semesters of education has completed?** Information deleted pursuant to

**23 Semesters** – semesters at Information deleted pursuant to

**2. When did last attend** Information - Information deleted pursuant to s 72(2) of

Information deleted pursuant to s 72(2) of the RTI Act is marked as exiting the school Information - Information deleted pursuant to s 72(2) of the RTI Act however he last attended Information deleted pursuant to s 72(2) of the RTI Act. A copy of the attendance record is included as attachment 1.

**3. Please outline behaviour history of this student while enrolled at**

Information - Information deleted pursuant to s 72(2) of the RTI Act

The Acting Principal at the time, Information - Information deleted pursuant to s 72(2) of the RTI Act concluded that Information deleted pursuant to s 72(2) of the RTI Act general behaviour was acceptable. He appeared on most occasions to be reasonable – however when challenged by both staff and students in any way, he became very reactive – his responses tended to be verbally and physically threatening. 'He had a short fuse'. Prior to Information deleted pursuant to s 72(2) of the RTI Act then Deputy Principal Information deleted pursuant to s 72(2) of the RTI Act advises that at times Information deleted pursuant to s 72(2) of the RTI Act felt threatened by his disposition and body language. Consequently the principal at the time, Information - Information deleted pursuant to s 72(2) of the RTI Act managed issues with Information deleted pursuant to s 72(2) of the RTI Act. A summary of major issues are: (Anecdotal evidence is included as attachment 2)

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

**4. Has ever been excluded from a State school? If so please provide details and reasons for exclusion.**

We are only able to confirm that Information deleted pursuant to s 72(2) of the RTI Act has not been excluded from any other State School in the Information - Information deleted pursuant to s 72(2) of the RTI Act District.

**5. Principal and EDS - Please outline your knowledge of the incident that resulted in application for refusal to enrol, particularly its impact on local school communities. Please submit any media reports and names of other persons who may have relevant information or knowledge.**

The serious incident that has resulted in refusal to proceed with Information deleted pursuant to s 72(2) of the RTI Act enrolment is that Information - Information deleted pursuant to s 72(2) of the RTI Act was charged with unlawful murder of Information deleted pursuant to s 72(2) of the RTI Act

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act



Attachment 3 is a Draft Estimates Brief approved by Glen Hoppner, Regional Executive Director, South Coast Region outlining the incident and impact on local school communities (TRIM Ref 06/75053).

The incident occurred while [redacted] was principal of [redacted] [redacted] The victim was [redacted] and consequently [redacted] has first hand knowledge of the proceedings at the time. [redacted]

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

**6. Principal - Please outline local circumstances that indicate that this prospective student poses an unacceptable risk to the safety or wellbeing of members of the local school community.**

[redacted] has looked to enrol at [redacted] [redacted] Students in the [redacted] are drawn from wide areas (North and South of [redacted]) The background of many of these students is complex as this is for many a second chance education. Such students include those who may be involved in low level criminal behaviour and street students from very dysfunctional backgrounds. Consequently there is a risk factor for [redacted] and other students given the nature of the clientele. [redacted]

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

[redacted] For [redacted] protection and to best service the needs of all the community we feel that [redacted] educational future would best be served by his attendance at an alternative education setting e.g. TAFE or Distance Education.

It is important to note that [redacted] presently has [redacted]

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

**7. EDS - Please outline facts that indicate that this prospective student poses an unacceptable risk to the safety or wellbeing of members of all school communities.**

Many students at both [redacted] and [redacted] will have knowledge of this student and the charges that have been laid due to:

- significant media coverage of [redacted] and other events leading up to the murder of [redacted]

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

- there are periodic interchanges and tensions between [redacted] and other students of both schools

• [redacted]  
Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

**8. EDS - Please provide name and contact details of Case Manager (PAES or PEOSS) appointed to assist applicant in making arrangements for continuing education.**

Case manager is [redacted] Senior Guidance Officer, [redacted]  
[redacted] Telephone [redacted] or email [redacted]  
[redacted] Information deleted pursuant to s 72(2) of the RTI Act  
[redacted] Information deleted pursuant to s 72(2) of the RTI Act

**9. EDS / Case Manager - Please outline alternative education option offered to enable applicant to continue an appropriate educational program.**

[redacted] contacted the applicant on 30 January 2007 to discuss an alternative appropriate educational program. [redacted] confirmed that he received the letter from [redacted] concerning the referral to the Director-General of the Department of Education, Training and the Arts. The applicant has made contact with the [redacted] who are sending out an enrolment package.  
Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

[redacted]  
Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

**10. Has a pre-enrolment interview taken place? If so, was advice sought from Legal & Admin Law Branch? If not, before conducting this interview, please contact me for further advice.**

A pre-enrolment interview has not taken place, rather a discussion was held with the student, [redacted] and [redacted] Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act  
[redacted] Information deleted pursuant to s 72(2) of the RTI Act

30/1/07



## QUEENSLAND POLICE SERVICE



Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

Information - Information deleted pursuant to s 72(2) of the RTI Act

24 January 2007

Information - Information deleted pursuant to s 72(2) of the RTI Act

### **The Executive Director Schools**

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

**Re:** Information - Information deleted pursuant to s 72(2) of the RTI Act

**Dear** Information - Information deleted pursuant to s 72(2) of the RTI Act

This is to certify that Information - Information deleted pursuant to s 72(2) of the RTI Act was charged with the unlawful Murder of Information - Information deleted pursuant to s 72(2) of the RTI Act

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

I trust this information is of assistance to you.

Yours faithfully,

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

QUEENSLAND POLICE SERVICE

**SMITH, Jean**

---

**From:** Information deleted pursuant to s 72(2) of the RTI Act on behalf of Information deleted pursuant to s 72(2) of the RTI Act  
**Sent:** Thursday, 25 January 2007 12:17 PM  
**To:** Information deleted pursuant to s 72(2) of the RTI Act  
**Subject:** FW: Information deleted pursuant to s 72(2) of the RTI Act

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**From:** Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act  
**Sent:** Thursday, January 25, 2007 12:12 PM  
**To:** Information deleted pursuant to s 72(2) of the RTI Act  
**Subject:** FW: Information deleted pursuant to s 72(2) of the RTI Act

Dear Information deleted pursuant to s 72(2) of the RTI Act

Apologies for the delay. Will I need to reformat the report?

Information deleted pursuant to s 72(2) of the RTI Act

-----Original Message-----

**From:** Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act  
**Sent:** Thursday, 25 January 2007 9:42 AM  
**To:** Information deleted pursuant to s 72(2) of the RTI Act  
**Subject:** Information deleted pursuant to s 72(2) of the RTI Act

Hi Information deleted pursuant to s 72(2) of the RTI Act

Information deleted pursuant to s 72(2) of the RTI Act and Information deleted pursuant to s 72(2) of the RTI Act came to Information deleted pursuant to s 72(2) of the RTI Act on Wednesday morning 23/1/07 seeking enrolment. Information deleted pursuant to s 72(2) of the RTI Act came in personally as I had spoken to Information deleted pursuant to s 72(2) of the RTI Act on the phone on previous evening regarding a possible School of Distance Education enrolment. He was given this phone number.

As I was a little aware of his circumstances I told Information deleted pursuant to s 72(2) of the RTI Act that it could be unlikely that any enrolment application for Information deleted pursuant to s 72(2) of the RTI Act would be approved. However, I said that I would contact our Dept. for a ruling and discuss this with the school principal.

I also gave Information deleted pursuant to s 72(2) of the RTI Act the Information deleted pursuant to s 72(2) of the RTI Act TAFE program guide and checked to see that they still had the number for the School of Distance Education. No enrolment application forms were requested at this time.

Regards

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

**ADVICE RE**  
**ENROLMENT OF [redacted] IN [redacted]**  
**POTENTIAL UNACCEPTABLE RISK TO SAFETY OR WELLBEING OF**  
**MEMBERS OF THE [redacted] COMMUNITY**

**SCHOOL DETAILS**

**Name of School:**

[redacted]  
Information - Information deleted pursuant to s 72(2) of the

**Address:**

**STUDENT DETAILS**

**Surname:**

[redacted]  
Information deleted pursuant to

**Given Names:**

[redacted]  
Information deleted pursuant to

**Date of Birth:**

**Current Year Level:**

[redacted]  
Information deleted pursuant to

**Home Address:**

[redacted]  
Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

**Parent/Carer's Name (where applicable):** [redacted]  
Information - Information deleted pursuant to s

After deliberating on the facts and circumstances related to the prospective enrolment of this student in [redacted] I have decided to refer their application for enrolment to you for consideration.

It is my belief that the enrolment of this student in [redacted] would pose an unacceptable risk to the safety or wellbeing of members of the school community.

My belief is based on the following information:

[redacted] - Information deleted pursuant to s [redacted] the above student was charged with unlawful murder [redacted]  
[redacted]  
Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act  
[redacted]  
Information deleted pursuant to

The information leads me to believe that [redacted] poses an unacceptable risk to the safety or wellbeing of members of the [redacted] school community because:

- This student was in [redacted] at the time of the alleged murder in [redacted] and the details of the alleged murder are known to many students at the school.
- The safety of other students and staff at [redacted] could be jeopardised if this student was attending. Many of the students who attend [redacted] are 'at risk' for a range of reasons and the presence of this student may increase anxiety levels and impact on their feelings of security and their ability to participate.

[redacted]  
Information - Information deleted pursuant to s 72

**Principal**

[redacted]  
Information - Information deleted pursuant to s 72

24 January 2007

## EXECUTIVE DIRECTOR'S RECOMMENDATION

I have considered [redacted] - Information deleted pursuant to s 72(2) advice regarding the prospective enrolment of [redacted] in [redacted] - Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act [redacted] - Information deleted pursuant to s 72(2) of the RTI Act

After deliberating on the facts and circumstances related to the enrolment of this student I:

- ☐ recommend that [redacted] - Information deleted pursuant to s 72(2) be refused enrolment at [redacted] - Information deleted pursuant to s 72(2) of the RTI Act
- ☐ recommend that the student be refused enrolment at all State schools.

I make this recommendation for the following reasons:

- On [redacted] - Information deleted pursuant to s 72(2) the above student was charged with unlawful murder [redacted] - Information deleted pursuant to s 72(2) of the RTI Act [redacted] - Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act [redacted] - Information deleted pursuant to s 72(2) of the RTI Act
- This student was in [redacted] - Information deleted pursuant to s 72(2) of the RTI Act at the time of the alleged murder in [redacted] - Information deleted pursuant to s 72(2) of the RTI Act and the details of the alleged murder are known to many students at the school.
- The safety of other students and staff at [redacted] - Information deleted pursuant to s 72(2) of the RTI Act could be jeopardised if this student was attending. Many of the students who attend [redacted] - Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act are 'at risk' for a range of reasons and the presence of this student may increase anxiety levels and impact on their feelings of security and their ability to participate.

[redacted] - Information deleted pursuant to s 72(2) of the RTI Act

### **Executive Director (Schools)**

[redacted] - Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

24 January 2006

Enc:

Statement from [redacted] - Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act [redacted] - Information deleted pursuant to s 72(2) of the RTI Act detailing conversations with [redacted] - Information deleted pursuant to s 72(2) of the RTI Act in relation to the enrolment of [redacted] - Information deleted pursuant to s 72(2) of the RTI Act

Statement from Detective Senior Sergeant [redacted] - Information deleted pursuant to s 72(2) of the RTI Act Child Protection and Investigation Unit, Queensland Police Service

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

24 January 2007

nt information - Information deleted pursuant to s 72(2) of the

Dear [redacted] [redacted] nation deleted pursu

**Re: Referral of application to enrol**

I am writing to inform you that in accordance with Section 156(2) of the *Education (General Provisions) Act 2006* (the Act) your application to enrol in [redacted] [redacted] Information deleted pursuant to s 72(2) of the RTI Act has been referred to the Director-General of the Department of Education, Training and the Arts for consideration under Chapters 8 and 12 of the Act.

This referral is due to my reasonable belief that your enrolment at [redacted] [redacted] Information deleted pursuant to s 72(2) of the RTI Act poses an unacceptable risk to the safety or wellbeing of members of the school community.

I have formed this belief based upon the following information:

- On [redacted] [redacted] Information deleted pursuant to s 72(2) of the RTI Act you were charged with unlawful murder.

This information leads me to believe that you pose an unacceptable risk to the safety or wellbeing of members of the [redacted] [redacted] Information deleted pursuant to s 72(2) of the RTI Act community.

You will not be able to attend [redacted] [redacted] Information deleted pursuant to s 72(2) of the RTI Act until the Director-General has made a decision in respect to your enrolment.

You will be contacted shortly by a Case Manager to discuss how you will be assisted to continue your education while your application for enrolment is considered.

If the Director-General decides that your enrolment would not pose an unacceptable risk of harm to the safety or wellbeing of members of the school community, you will be informed as soon as is practicable of this decision, and you will be allowed to enrol immediately.

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

25/01 '07 THU 16:10 [TX/RX NO 5601]



-2-

If the Director-General decides that your enrolment would pose an unacceptable risk of harm to the safety or wellbeing of members of the school community, you will be informed of the Director-General's Intention to refuse your enrolment at

mation deleted pursuant

mation deleted pursuant

Please note that in accordance with Section 306 of the Act the Director-General also has the power to exclude you from certain State schools or all State schools if you are considered to be an unacceptable risk of harm to the safety or wellbeing of members of school communities.

Yours sincerely

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

**Principal**

on - Information deleted pursuant to s 7

cc: Executive Director (Schools)

EDUCATION QUEENSLAND

GENERAL BRIEFING NOTE

Noted / Approved / Not Approved

Director-General: *[Signature]*

Date: 20/2/07

Date Action Required By: 6/02/2007

TO: THE DIRECTOR-GENERAL

SUBJECT: FINAL DECISION RE REFUSAL OF ENROLMENT - *[Redacted]*

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

RECOMMENDATION

It is recommended that the Director-General:

- a) refuse the enrolment of *[Redacted]* at *[Redacted]* under Section 162 of the *Education (General Provisions) Act 2006*
- b) sign the attached information notices about this decision to *[Redacted]* the principal and Executive Director (Schools).

Comments:

BACKGROUND

1. On 14 December 2006, an application for student enrolment at *[Redacted]* in 2007 was received from *[Redacted]*
2. The Acting Principal referred this matter through the Executive Director (Schools) to the Director-General as she believed that the enrolment of this student at the school would pose an unacceptable risk to the safety and wellbeing of members of the school community. The reasons for this recommendation provided by the Executive Director (Schools) are outlined in Attachment 2.
3. On 12 January 2007, under Section 159 of the *Education (General Provisions) Act 2006*, you issued a show cause notice to *[Redacted]* stating that you proposed to refuse the enrolment of *[Redacted]* at *[Redacted]* in 2007. The grounds for this proposed action are that *[Redacted]* enrolment poses an unacceptable risk to the safety or wellbeing of members of the *[Redacted]* community.
4. In accordance with legislation, *[Redacted]* was afforded the opportunity to respond to this proposed action by 29 January 2007.

KEY ISSUES

5. On 31 January 2007, a Senior Guidance Officer from the *[Redacted]* District Office contacted *[Redacted]* to ascertain whether he wished to make a submission about the show cause notice. *[Redacted]* advised that he would not

Action Officer: Di Henderson, Senior Advisor, Implementation Student Services  
Telephone: 323 70062  
TRIM No:  
Date brief completed by Action Officer: 1/02/2007

be making a submission or supplying further information to you as to why the proposed action should not be taken.

6. [redacted] advised that [redacted] has now enrolled at [redacted] and is doing well.
7. Since no representation for the show cause notice has been received, it is recommended that, under Section 162 of the Act, you refuse the enrolment of [redacted] at [redacted]. The relevant facts and reasons for this recommendation are outlined in Attachment 1.
8. There is no reason to believe that the attendance of [redacted] at any State school, apart from [redacted] would pose an unacceptable risk to the safety or wellbeing of students or staff in these schools. Accordingly, it is not considered necessary for the Director-General to issue a show cause notice to [redacted] indicating grounds for a proposed exclusion from other State schools under Section 306 of the Act.
9. The attached letters informing [redacted] Principal and Executive Director (Schools) of your decision have been prepared for your signature, should you support the recommendation to refuse [redacted] application for enrolment at [redacted] for a period of 1 year from the date of this decision.

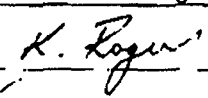
Director: Clare Gardiner-Barnes

Signature: 	Date: 16/12/07
--	----------------

Comments:

Comments:

Assistant Director-General: Ken Rogers

Signature: 	Date: 19/02/07
Recommended - <input checked="" type="checkbox"/>	Not Recommended - <input type="checkbox"/>

Comments:

-----

Action Officer: Di Henderson, Senior Advisor, Implementation Student Services  
Telephone: 323 70062  
TRIM No:  
Date brief completed by Action Officer: 1/02/2007

## DECISION OF THE DIRECTOR-GENERAL OF EDUCATION, TRAINING AND THE ARTS

### REFUSAL OF ENROLMENT - [redacted] - Information deleted pursuant to s 72(2) of the RTI Act

[redacted] - Information deleted pursuant to s 72(2) of the RTI Act

#### (1) Refuse Enrolment



There is reason to believe that the enrolment of [redacted] - Information deleted pursuant to s 72(2) of the RTI Act at [redacted] - Information deleted pursuant to s 72(2) of the RTI Act would pose an unacceptable risk to the safety or wellbeing of members of the school community.

#### (2) Take no further action



There is insufficient reason to believe that the enrolment of [redacted] - Information deleted pursuant to s 72(2) of the RTI Act at [redacted] - Information deleted pursuant to s 72(2) of the RTI Act would pose an unacceptable risk to the safety or wellbeing of members of the school community.

On the basis of this information, I decided that the facts in relation to my decision at (1) above are:

- [redacted] - Information deleted pursuant to s 72(2) of the RTI Act has been charged with several serious violent offences, namely [redacted] - Information deleted pursuant to s 72(2) of the RTI Act indicating that she may have a tendency towards violent behaviour and victimisation of less able young people.
- If [redacted] - Information deleted pursuant to s 72(2) of the RTI Act were to be enrolled, direct or indirect contact with a co-accused student already enrolled at [redacted] - Information deleted pursuant to s 72(2) of the RTI Act may place the co-accused in breach of his bail conditions.
- The information in the memorandum of understanding indicates there is a level of belief among students within the [redacted] - Information deleted pursuant to s 72(2) of the RTI Act community that [redacted] - Information deleted pursuant to s 72(2) of the RTI Act was involved in the violent incident.
- The fact that other students and a parent reported that [redacted] - Information deleted pursuant to s 72(2) of the RTI Act had harassed and intimidated younger female students at [redacted] - Information deleted pursuant to s 72(2) of the RTI Act indicates that there is a level of concern within the [redacted] - Information deleted pursuant to s 72(2) of the RTI Act community about [redacted] - Information deleted pursuant to s 72(2) of the RTI Act behaviour.
- The fact that there are no plans by the Queensland Police Service for the charges in relation to these offences to be dropped or minimised in any way.

Action Officer: Di Henderson, Senior Advisor, Implementation Student Services  
Telephone: 323 70062  
TRIM No:  
Date brief completed by Action Officer: 1/02/2007

I made the decision for the following reasons:

- The serious nature of the charges, media descriptions of the offences, and information included in the memorandum of understanding indicate that [redacted] may have a tendency towards violent behaviour and victimisation of less able students.
- As one of [redacted] co-accused is already enrolled in [redacted] it is likely that she would have some direct or indirect contact with this student should she be allowed to enrol. This may place the co-accused in breach of his bail conditions.
- It is likely that other members of the school community would also be exposed to risks associated with contact between [redacted] and the co-accused which the bail conditions were designed to restrict.
- The information in the memorandum of understanding leads me to believe that [redacted] enrolment at [redacted] is likely to lead to other conflicts and possible violent incidents among students.
- [redacted] enrolment at [redacted] would be likely to cause distress and concern to other students at [redacted] and their parents.
- Information received from the Queensland Police Service that the charges stand and have not been diminished in any way indicates that the Police have assessed [redacted] involvement in the violent incident and continue to believe that [redacted] is in some way culpable.



RACHEL HUNTER  
Director-General  
Department of Education, Training and the Arts

Date: 20/2/07

---

Action Officer: Dr Henderson, Senior Advisor, Implementation Student Services  
Telephone: 323 70062  
TRIM No:  
Date brief completed by Action Officer: 1/02/2007



**ADVICE TO PRINCIPAL RE REFUSAL OF ENROLMENT OF** [redacted]  
**UNACCEPTABLE RISK** [redacted]

Information - Information deleted pursuant to s 72(2)

Department of  
Education, Training and the Arts

**SCHOOL DETAILS**

**Name of School:** [redacted]  
[redacted] - Information deleted pursuant to s 72(2) of the RTI

**Address:** [redacted]  
[redacted] - Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

**STUDENT DETAILS**

**Surname:** [redacted] **Given Names:** [redacted]  
[redacted] - Information deleted pursuant to s 72(2) of the RTI

**Date of Birth:** [redacted] **Current Year Level:** [redacted]

**Home Address:** [redacted]  
[redacted] - Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

**Parent/Carer's Name (where applicable):** [redacted]  
[redacted] - Information deleted pursuant to s 72(2) of the RTI Act

In responding to your referral of the application by [redacted] to enrol in  
[redacted] - Information deleted pursuant to s 72(2) of the RTI Act I have examined the facts and circumstances related  
to this student's application and come to the following decision:

I have formed a reasonable belief that [redacted] poses an unacceptable  
risk to the safety or wellbeing of members of the [redacted] - Information deleted pursuant to s 72(2) of the RTI Act  
community.

As a consequence, I have decided to refuse [redacted] enrolment at [redacted]  
[redacted] - Information deleted pursuant to s 72(2) of the RTI Act

This student may not apply to enrol at [redacted] for a period of 1  
year from the date of this notice.

In arriving at my decision I considered the facts and circumstances described in the  
attached information notice. I made the decision for the reasons also outlined in the  
attached notice.

[redacted] - Information deleted pursuant to s 72(2) of the RTI Act will be advised of my decision by my staff. You are instructed not  
to enrol [redacted] - Information deleted pursuant to s 72(2) of the RTI Act and to refer any further correspondence from or  
contact with this student to the Assistant Director-General, Student Services.

RACHEL HUNTER  
Director-General  
Department of Education, Training and the Arts

Enc: Copy Information notice - Refusal to enrol at a State school

Office of the Director-General  
Floor 22 Education House  
30 Mary Street Brisbane 4000  
PO Box 15033 City East  
Queensland 4002 Australia  
Telephone +61 7 3237 0900  
Facsimile +61 7 3221 4953  
Website www.education.qld.gov.au  
ABN 76 337 613 647

irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act



**Queensland  
Government**

Department of  
Education, Training and the Arts

ation - Information deleted pursuant to s 72(2) of the RTI Act

**Executive Director**

information - Information deleted pursuant to s 72(2) of the RTI Act

Dear [redacted] information deleted pursuant to s 72(2) of the RTI Act

**RE: Refusal of Enrolment of** [redacted] **at** [redacted] information - Information deleted pursuant to s 72(2) of the RTI Act

Please find attached a copy of an Information Notice sent to [redacted] information deleted pursuant to s 72(2) of the RTI Act concerning the application to enrol [redacted] information - Information deleted pursuant to s 72(2) of the RTI Act at [redacted] information - Information deleted pursuant to s 72(2) of the RTI Act. I have decided to refuse [redacted] information deleted pursuant to s 72(2) of the RTI Act enrolment at [redacted] information - Information deleted pursuant to s 72(2) of the RTI Act for the reasons outlined in the attached notice.

I have also attached, for your information, a copy of the advice notice provided to the Principal in relation to this application.

Yours sincerely

RACHEL HUNTER  
Director-General  
Department of Education, Training and the Arts

2012107

Att: Copy of information notice sent to parent  
Copy of advice forwarded to Principal

Office of the Director-General  
Floor 22 Education House  
30 Mary Street Brisbane 4000  
PO Box 15033 City East  
Queensland 4002 Australia  
Telephone +61 7 3237 0900  
Facsimile +61 7 3221 4953  
Website [www.education.qld.gov.au](http://www.education.qld.gov.au)  
ABN 76 337 613 647



Information - Information deleted pursuant to s 72(2) of

Department of  
**Education, Training and the Arts**

Dear Information deleted pursuant to s 72(2) of

**Re: Consideration of application to enrol** Information deleted pursuant to s 72(2) of the RTI Act  
Information deleted pursuant to s 72(2) of the RTI Act

I refer to your application to enrol Information deleted pursuant to s 72(2) of the RTI Act  
Information deleted pursuant to s 72(2) of the RTI Act

I have considered this application in accordance with Section 162 of the *Education (General Provisions) Act 2006* (the Act) and decided that Information deleted pursuant to s 72(2) of the RTI Act enrolment would pose an unacceptable risk to the safety or wellbeing of members of the Information deleted pursuant to s 72(2) of the RTI Act community.

As a result, I have decided to refuse Information deleted pursuant to s 72(2) of the RTI Act enrolment at Information deleted pursuant to s 72(2) of the RTI Act  
Information deleted pursuant to s 72(2) of the RTI Act may not apply for enrolment at Information deleted pursuant to s 72(2) of the RTI Act for a period of 1 year from the date of this letter.

In arriving at my decision I considered the following information:

- Chapter 8, Part 1, Division 2 of the *Education (General Provisions) Act 2006*.
- Departmental policy in respect of refusal of enrolment, *SCM-PR-020: Refusal to Enrol: Risk to Safety or Wellbeing*.
- An application for enrolment at Information deleted pursuant to s 72(2) of the RTI Act for Information deleted pursuant to s 72(2) of the RTI Act referred to me by the Acting Principal, Information deleted pursuant to s 72(2) of the RTI Act.
- Advice that Information deleted pursuant to s 72(2) of the RTI Act believes that the enrolment of Information deleted pursuant to s 72(2) of the RTI Act would pose an unacceptable risk to the safety or wellbeing of members of the school community.
- A written recommendation from Information deleted pursuant to s 72(2) of the RTI Act Executive Director, Schools that Information deleted pursuant to s 72(2) of the RTI Act be refused enrolment at Information deleted pursuant to s 72(2) of the RTI Act.
- A copy of bail conditions sighted for a current student at Information deleted pursuant to s 72(2) of the RTI Act which indicates that Information deleted pursuant to s 72(2) of the RTI Act was co-charged with other persons with several serious violent offences, namely Information deleted pursuant to s 72(2) of the RTI Act.
- The nature of the sighted bail conditions which prohibit the accused from any contact with the co-accused, including Information deleted pursuant to s 72(2) of the RTI Act. One of the persons co-charged with Information deleted pursuant to s 72(2) of the RTI Act already attends Information deleted pursuant to s 72(2) of the RTI Act.
- Media releases obtained from the Queensland Police Service that describe aspects of the incident.
- A memorandum of understanding dated Information deleted pursuant to s 72(2) of the RTI Act signed on your behalf and by the then Acting Principal of Information deleted pursuant to s 72(2) of the RTI Act in relation to an alteration made to Information deleted pursuant to s 72(2) of the RTI Act educational program because of incidents where Information deleted pursuant to s 72(2) of the RTI Act and another student from the school were threatened by students from Information deleted pursuant to s 72(2) of the RTI Act.

Office of the Director-General  
Floor 22 Education House  
30 Mary Street Brisbane 4000  
PO Box 15033 City East  
Queensland 4002 Australia  
**Telephone** +61 7 3237 0900  
**Facsimile** +61 7 3221 4953  
**Website** [www.education.qld.gov.au](http://www.education.qld.gov.au)  
ABN 76 337 613 647

- Information in the memorandum of understanding that [n deleted] harassed and intimidated younger female students at [n deleted] in the period following the laying of charges against her; that this harassment and intimidation occurred in relation to the incident and was reported by other students and a parent.
- Information in the memorandum of understanding which shows that, as a result, you agreed that [n deleted] would remain at home and follow an educational program provided for her by the classroom teacher [n deleted].

On the basis of this information, I decided that the facts are:

- [n deleted] has been charged with several serious violent offences, namely [n deleted] indicating that she may have a tendency towards violent behaviour and victimisation of less able young people.
- If [n deleted] were to be enrolled, direct or indirect contact with a co-accused student already enrolled at [n deleted] may place the co-accused in breach of his bail conditions.
- The information in the memorandum of understanding indicates there is a level of belief among students within the [n deleted] community that [n deleted] was involved in the violent incident.
- The fact that other students and a parent reported that [n deleted] had harassed and intimidated younger female students at [n deleted] indicates that there is a level of concern within the [n deleted] community about [n deleted] behaviour.
- The fact that there are no plans by the Queensland Police Service for the charges in relation to these offences to be dropped or minimised in any way.

I made the decision for the following reasons:

- The serious nature of the charges, media descriptions of the offences, and information included in the memorandum of understanding indicate that [n deleted] may have a tendency towards violent behaviour and victimisation of less able students.
- As one of [n deleted] co-accused is already enrolled in [n deleted] it is likely that she would have some direct or indirect contact with this student should she be allowed to enrol. This may place the co-accused in breach of his bail conditions.
- It is likely that other members of the school community would also be exposed to risks associated with contact between [n deleted] and the co-accused which the bail conditions were designed to restrict.
- The information in the memorandum of understanding leads me to believe that [n deleted] enrolment at [n deleted] is likely to lead to other conflicts and possible violent incidents among students.
- [n deleted] enrolment at [n deleted] would be likely to cause distress and concern to other students at [n deleted] and their parents.
- Information received from the Queensland Police Service that the charges stand and have not been diminished in any way indicates that the Police have assessed [n deleted] involvement in the violent incident and continue to believe that [n deleted] is in some way culpable.

If you are not satisfied with this decision, in accordance with Section 391 of the Act you may make a submission to this office requesting that the decision be reviewed. Details of this process are attached for your information.

## **Information for parents/carers/students**

### **Reviews and appeals against decisions regarding refusal of enrolment**

Where the Director-General reasonably believes that a student poses an unacceptable risk to members of a school community or communities, she may decide to

- refuse the student's enrolment at a State school
- exclude the student from attending certain State schools for a period up to 1 year or permanently
- exclude the student from attending all State schools for a period up to 1 year or permanently

#### ***Can these decisions be challenged?***

If the Director-General refuses a prospective student's enrolment at a State school, the student or their parent/carer can challenge the Director-General's decision by making a submission for review.

A submission for review can also be made if the Director-General excludes a prospective student from certain State schools.

A decision made by the Director-General to exclude a prospective student from all State schools can only be challenged by lodging an appeal with the Magistrate's Court.

#### ***What is the purpose of the submission?***

The submission allows you to ask the Director-General to reconsider an original decision to refuse a student's enrolment at a State school or exclude a student from certain State schools, because you think that decision is in some way incorrect or mistaken.

In making a submission you should provide information that can assist the Director-General to review the original decision, and to understand your point of view. If you are not satisfied with the review, you may appeal to the Magistrates Court.

#### ***How do I prepare a submission for review?***

Your submission should state the **reasons** why you are questioning the original decision and give **facts** that support your case.

If you need assistance, or would like further details about the basis for the decision as outlined in the information notice that notified you of the decision, please contact the Director, Student Services on 3237 0919.

#### ***What should be included in the submission for a review?***

You can present any reasons you wish, but it would be useful to include any:

- objections to the reasons given by the Director-General in the letter notifying you of the decision
- new information supporting your position on the decision.

Copies of any supporting information you consider relevant should be included.

**COPY**



**Queensland  
Government**

22 December 2006

[redacted]  
mation - Information deleted pursuant to s 72(2)

Greater Brisbane Region

Department of  
Education, Training and the Arts  
Education Queensland

Dear [redacted] mation deleted pursuan

**Re: Referral of application to enrol**

I am writing to inform you that, In accordance with Section 156(2) of the *Education (General Provisions) Act 2006* (the Act), your application to enrol [redacted] Information deleted pursuant to s 72(2) of the Act has been referred to the Director-General of the Department of Education and the Arts by the Acting Principal [redacted] for consideration under Chapters 8 and 12 of the Act.

This referral is due to [redacted] reasonable belief that [redacted] enrolment at the school in 2007 poses an unacceptable risk to the safety or wellbeing of members of the school community.

Since [redacted] advised me of her intention to refer [redacted] application to enrol to the Director-General, Education Queensland has obtained the following information in respect to [redacted]

- Bail conditions sighted for one of your co-accused indicate that you were co-charged with several violent offences
- The bail conditions identify these offences as [redacted] Information deleted pursuant to s 72(2) of the Act. There is no evidence that the charges in relation to these offences are to be dropped or diminished in any way
- Confirmation from Queensland Police that this matter was deemed serious enough for bail to be opposed
- Media releases obtained from Queensland Police that detail the nature of the incident, including the fact that the victim was [redacted] Information deleted pursuant to s 72(2) of the Act. A copy of each these releases is attached
- A memorandum of understanding signed by [redacted] Information deleted pursuant to s 72(2) of the Act and [redacted] Information deleted pursuant to s 72(2) of the Act in relation to an alteration made to [redacted] Information deleted pursuant to s 72(2) of the Act educational program describes incidences in which [redacted] Information deleted pursuant to s 72(2) of the Act and another student from the school were threatened by students from [redacted] Information deleted pursuant to s 72(2) of the Act. A copy of the memorandum is attached
- Information in the memorandum that [redacted] Information deleted pursuant to s 72(2) of the Act harassed and intimidated younger female students [redacted] Information deleted pursuant to s 72(2) of the Act and that this harassment and intimidation was reported by other students and a parent
- Information in the memorandum that shows that you agreed that [redacted] Information deleted pursuant to s 72(2) of the Act would remain at home and follow an educational program provided for her by the classroom teacher [redacted] Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
- Queensland Police have confirmed that [redacted] Information deleted pursuant to s 72(2) of the Act attendance at the school may breach her current bail conditions
- The bail conditions for the student already enrolled at [redacted] Information deleted pursuant to s 72(2) of the Act and previously charged in relation to this incident prohibit any contact with his co-accused.

257 Gympie Road  
Kedron Queensland  
PO Box 3376 Stafford QC  
Queensland 4053 Australia  
Telephone +61 7 3350 7866  
Facsimile +61 7 3359 7890  
Website [www.education.qld.gov.au](http://www.education.qld.gov.au)

This information is supportive of [redacted] belief that [redacted] poses an unacceptable risk to the safety or wellbeing of members of the [redacted] community because:

- The serious nature of the charges, media descriptions of the offences, and information included in the memorandum of understanding demonstrate that [redacted] has a tendency towards violent behaviour and victimisation of less able students
- The fact that bail was opposed indicates that the prosecutor felt that there were significant risks associated with the release of offenders charged in relation to this incident
- [redacted] enrolment at the school would place her in close proximity to [redacted] It is crucial to the wellbeing of all students at [redacted] including [redacted] that they and their parents feel that the students are safe at the school
- The incident in which high school students threatened [redacted] and another female student at [redacted] demonstrates here is a high level of awareness among students within the [redacted] community that [redacted] was involved in the violent incident
- [redacted] enrolment at the school is therefore likely to lead to further conflicts and possible violent incidents among students.
- The fact that other students and a parent reported that [redacted] had harassed and intimidated younger female students indicates that there is a level of concern within the [redacted] community about [redacted] Her enrolment at [redacted] would be likely to cause distress and concern to other students at [redacted] and their parents
- The fact that the charges stand indicates that the Police have assessed [redacted] involvement in the violent incident and continue to believe that [redacted] is in some way culpable
- As one of [redacted] co-accused is already enrolled in [redacted] it is likely that she would have some direct or indirect contact with this student should she be allowed to enrol. This would pose a risk to the wellbeing of this student, who may be placed in breach of his bail conditions. Other members of the school community would also be exposed risks associated with contact between the co-accused which the bail conditions were designed to restrict.

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

[redacted] The Director-General will make a decision based on the information available to her, and consider any submissions you may make. The purpose of asking questions about the incident was to provide the Director-General with information that might help her to make a decision about [redacted] enrolment, and to afford [redacted] natural justice.

...

Because [redacted] enrolment application has been referred to the Director-General, [redacted] will not be able to attend [redacted] until the Director-General has made a decision in respect to [redacted] enrolment.

You will be contacted shortly by [redacted] Senior Guidance Officer at [redacted] District Office. [redacted] has been nominated as [redacted] Case Manager to discuss how [redacted] will be assisted to continue her education while your application for enrolment is considered.

If the Director-General decides that [redacted] enrolment would not pose an unacceptable risk of harm to the safety or wellbeing of members of the school community, you will be informed as soon as is practicable of this decision, and [redacted] will be allowed to enrol immediately.

If the Director-General decides that [redacted] enrolment would pose an unacceptable risk of harm to the safety or wellbeing of members of the school community, you will be informed of the Director-General's intention to refuse [redacted] enrolment at [redacted] and offered an opportunity to show cause why [redacted] enrolment should not be refused.

Please note that in accordance with Section 306 of the Act the Director-General also has the power to exclude [redacted] from certain State schools or all State schools if she is considered to be an unacceptable risk of harm to the safety or wellbeing of members of school communities.

Yours sincerely

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

**Executive Director (Schools)**

Information - Information deleted pursuant to s 72(2) of the

Enc:  
Media releases and reports  
Memorandum of Understanding



12 January 2007

Information - Information deleted pursuant to s 72(2) of the RTI Act

Dear [redacted] Information deleted pursuant to s 72(2) of the RTI Act

**Re: Application to enrol** [redacted] Information - Information deleted pursuant to s 72(2) of the RTI Act **at** [redacted] Information - Information deleted pursuant to s 72(2) of the RTI Act  
[redacted] Information deleted pursuant to s 72(2) of the RTI Act

I refer to your application to enrol [redacted] Information - Information deleted pursuant to s 72(2) of the RTI Act **at** [redacted] Information - Information deleted pursuant to s 72(2) of the RTI Act  
[redacted] Information deleted pursuant to s 72(2) of the RTI Act

I have considered this application in accordance with Section 159 of the *Education (General Provisions) Act 2006* (the Act) and determined, on the balance of probabilities, that [redacted] Information deleted pursuant to s 72(2) of the RTI Act **enrolment poses an unacceptable risk to the safety or wellbeing of members of the** [redacted] Information - Information deleted pursuant to s 72(2) of the RTI Act **community.**

As a consequence, I propose to refuse her enrolment at [redacted] Information - Information deleted pursuant to s 72(2) of the RTI Act  
[redacted] Information deleted pursuant to s 72(2) of the RTI Act **pursuant to s159 of the Act.**

My proposal to refuse [redacted] Information deleted pursuant to s 72(2) of the RTI Act **enrolment from this school is based on consideration of the following information:**

- Chapter 8, Part 1, Division 2 of the Act.
- Departmental policy in respect of refusal of enrolment, *SCM-PR-020: Refusal to Enrol: Risk to Safety or Wellbeing*.
- An application for enrolment at [redacted] Information deleted pursuant to s 72(2) of the RTI Act **for** [redacted] Information - Information deleted pursuant to s 72(2) of the RTI Act referred to me by the Acting Principal, [redacted] Information - Information deleted pursuant to s 72(2) of the RTI Act
- I am advised it is [redacted] Information deleted pursuant to s 72(2) of the RTI Act **belief that the enrolment of** [redacted] Information deleted pursuant to s 72(2) of the RTI Act **would pose an unacceptable risk to the safety or wellbeing of members of the school community.**
- A written recommendation from [redacted] Information - Information deleted pursuant to s 72(2) of the RTI Act **Executive Director, Schools that** [redacted] Information - Information deleted pursuant to s 72(2) of the RTI Act **be refused enrolment at** [redacted] Information deleted pursuant to s 72(2) of the RTI Act
- A copy of bail conditions sighted for a current student at [redacted] Information deleted pursuant to s 72(2) of the RTI Act **which indicate that** [redacted] Information deleted pursuant to s 72(2) of the RTI Act **was co-charged with other persons with several serious offences of violence, namely** [redacted] Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
- The nature of the sighted bail conditions which prohibit the accused from any contact with the co-accused, including [redacted] Information deleted pursuant to s 72(2) of the RTI Act **One of the persons co-charged with** [redacted] Information deleted pursuant to s 72(2) of the RTI Act **already attends** [redacted] Information deleted pursuant to s 72(2) of the RTI Act
- The lack of evidence that the charges in relation to these offences have been dropped or diminished in any way.
- Media releases obtained from the Queensland Police Service that describe aspects of the incident.
- A memorandum of understanding dated [redacted] Information - Information deleted pursuant to s 72(2) of the RTI Act **signed on your behalf and by the then Acting Principal of** [redacted] Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act **in relation to an alteration made to** [redacted] Information deleted pursuant to s 72(2) of the RTI Act **educational program because of incidents where** [redacted] Information deleted pursuant to s 72(2) of the RTI Act **and another student from the school were threatened by students from** [redacted] Information deleted pursuant to s 72(2) of the RTI Act

- Additional information in the memorandum that [n deleted] harassed and intimidated younger female students in the period following the laying of charges against her, that this harassment and intimidation occurred in relation to the incident resulting in charges and was reported by other students and a parent.
- Information in the memorandum which shows that, as a result, you agreed that she would remain at home and follow an educational program provided for her by the classroom teacher

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

I have attached a copy of material referred to above for your consideration.

This information leads me to the conclusion that, if enrolled at [n deleted] would pose an unacceptable risk to the safety or wellbeing of members of the school community because:

- The serious nature of the charges, media descriptions of the offences, and information included in the memorandum of understanding indicate that [n deleted] has a tendency towards violent behaviour and victimisation of less able students.
- The fact that the charges stand indicates that the Police have assessed [n deleted] involvement in the violent incident and continue to believe that [n deleted] is in some way culpable.
- The information in the memorandum of understanding indicates there is a level of belief among students within the [n deleted] community that [n deleted] was involved in the violent incident. Accordingly I feel that [n deleted] enrolment at this school is therefore likely to lead to other conflicts and possible violent incidents among students.
- The fact that other students and a parent reported that [n deleted] had harassed and intimidated younger female students indicates that there is a level of concern within the [n deleted] community about [n deleted]. Her enrolment at [n deleted] would be likely to cause distress and concern to other students at [n deleted] and their parents.
- As one of [n deleted] co-accused is already enrolled in [n deleted] it is likely that she would have some direct or indirect contact with this student should she be allowed to enrol. This would pose a risk to the wellbeing of this student, who may be placed in breach of his bail conditions.
- It is likely that other members of the school community would also be exposed to risks associated with contact between the co-accused which the bail conditions were designed to restrict.

You are invited to show cause why [n deleted] enrolment at [n deleted] should not be refused.

Pursuant to s.160 of the Act, if you wish to show cause then you must make a written representation that includes any information you can present in support of your position and provide it to my office before 29 January 2007. I must consider any information you provide before making a final decision. Once I have made a final decision I will communicate that decision to you and to the principal of [n deleted]

- Information deleted pursuant to s

If you decide not to make a representation to show cause by 29 January 2007 I will make my decision based upon the information I presently possess.



Yours sincerely

Rachel Hunter  
**Director-General**  
**Department of Education, Training and the Arts**

07/916

Cc: Executive Director (Schools)  
Principal of school where application to enrol was received  
Enc: Copy of application for enrolment  
Copy of bail conditions  
Copy of media releases  
Copy of memorandum of understanding

**ADVICE RE**  
**ENROLMENT OF** [redacted] **IN** [redacted]  
[redacted] **POTENTIAL UNACCEPTABLE RISK TO SAFETY OR**  
**WELLBEING OF MEMBERS OF THE** [redacted]  
[redacted] **COMMUNITY**

**SCHOOL DETAILS**

**Name of School:** [redacted]

**Address:** [redacted]

**STUDENT DETAILS**

**Given Name:** [redacted]  
[redacted]

**Surname:** [redacted]

**Date of Birth:** [redacted]

**Current Year Level:** [redacted]

**Home Address:** [redacted]

**Parent/Carer's Name:** [redacted]

After deliberating on the facts and circumstances related to the prospective enrolment of this student in [redacted] the Acting Principal, [redacted] has decided to refer the student's application for enrolment to you for consideration.

It is [redacted] belief that the enrolment of this student in [redacted] would pose an unacceptable risk to the safety or wellbeing of members of the school community.

Since [redacted] advised me of her intention to refer [redacted] enrolment to you, Education Queensland has obtained the following information:

- Bail conditions sighted for a current student of [redacted] state that [redacted] was co-charged with several violent offences. The bail conditions identify these offences as [redacted] There is no evidence that the charges in relation to these offences are to be dropped or diminished in any way
- Confirmation from Queensland Police that this matter was deemed serious enough for bail to be opposed
- Media releases obtained from Queensland Police that detail the nature of the incident, including the fact that the victim was [redacted] A copy of each of these releases is attached
- A memorandum of understanding signed by [redacted] and the then Acting Principal of [redacted] in relation to an alteration made to [redacted] educational program describes incidences in which [redacted] and another student from the school were threatened by students from [redacted] A copy of the memorandum is attached

- Information in the memorandum that [redacted] harassed and intimidated younger female students in the period following the violent incident, and that this harassment and intimidation was reported by other students and a parent
- Information in the memorandum that shows that [redacted] agreed that she would remain at home and follow an educational program provided for her by the classroom teacher [redacted] Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
- Queensland Police have confirmed that [redacted] attendance at [redacted] may breach her current bail conditions
- The bail conditions for the student already enrolled at [redacted] and previously charged in relation to this incident prohibit any contact with his co-accused.

The information is supportive of [redacted] belief that [redacted] poses an unacceptable risk to the safety or wellbeing of members of the [redacted] community because:

- The serious nature of the charges, media descriptions of the offences, and information included in the memorandum of understanding demonstrate that [redacted] has a tendency towards violent behaviour and victimisation of less able students
- The incident in which high school students threatened [redacted] and another female student at [redacted] demonstrates there is a high level of awareness among students within the [redacted] community that [redacted] was involved in the violent incident
- [redacted] enrolment at [redacted] would place her in close proximity to [redacted] It is crucial to the wellbeing of all students at [redacted] including [redacted] Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act that they and their parents feel that the students are safe at the school
- [redacted] enrolment at the school is therefore likely to lead to further conflicts and possible violent incidents among students.
- The fact that other students and a parent reported that [redacted] had harassed and intimidated younger female students indicates that there is a level of concern within the [redacted] community about [redacted] Her enrolment at [redacted] would be likely to cause distress and concern to other students at [redacted] and their parents
- The fact that the charges stand indicates that the Police have assessed [redacted] involvement in the violent incident and continue to believe that [redacted] is in some way culpable
- As one of [redacted] co-accused is already enrolled in [redacted] it is likely that she would have some direct or indirect contact with this student should she be allowed to enrol. This would pose a risk to the wellbeing of this student, who may be placed in breach of his bail conditions. Other members of the school community would also be exposed to risks associated with contact between the co-accused which the bail conditions were designed to restrict.

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

**Executive Director (Schools)**

Information - Information deleted pursuant to s 72(2) of

22 December 2006

## EXECUTIVE DIRECTOR'S RECOMMENDATION

I have considered [redacted] advice regarding the prospective enrolment of [redacted] in [redacted]

After deliberating on the facts and circumstances related to the enrolment of this student I:

- ☐ Recommend that [redacted] be refused enrolment at [redacted]

I make this recommendation for the following reasons:

- While [redacted] has been co-charged with several violent offences, charges are still pending. [redacted] is at a critical juncture of her schooling [redacted] and she needs to continue with her education at this stage in a setting other than [redacted]
- Bail conditions sighted for a current student of [redacted] state he is to have no contact direct or indirect with [redacted] co-charged in this matter. For this reason [redacted] should not be enrolled at this school to do so would potentially place the currently enrolled student in breach of his bail conditions.
- Queensland Police have confirmed that [redacted] attendance at [redacted] may breach her current bail conditions. Attendance at another school would mitigate this.
- A memorandum of understanding signed by [redacted] and the then Acting Principal of [redacted] in relation to an alteration made to [redacted] educational program describes incidences in which [redacted] and another student from the school were threatened by students from [redacted] A copy of the memorandum is attached
- Information in the memorandum indicates that [redacted] harassed and intimidated younger female students in the period following the violent incident, and that this harassment and intimidation was reported by other students and a parent.
- The incident in which high school students threatened [redacted] and another female student at [redacted] demonstrates there is a high level of awareness among students within the [redacted] community that [redacted] was involved in the violent incident.
- [redacted] enrolment at the school is therefore likely to lead to further conflicts and possible violent incidents among students at [redacted]
- The fact that other students and a parent reported that [redacted] had harassed and intimidated younger female students indicates that there is a level of concern within the [redacted] community about [redacted] Her enrolment at [redacted] would be likely to cause distress and concern to other students at [redacted] and their parents.
- Enrolment in another school would enable [redacted] to continue her education without encountering students with whom she has had previous conflict.

[redacted]  
relevant information - Information deleted pursuant to s 72(2) of the RTI Act

**Executive Director (Schools)**

[redacted]  
nation - Information deleted pursuant to s 72(2)

22 December 2006

**Enc:**

**Copy of** ation - Information deleted pursuant to s 72(1)(b) **enrolment form for** ation - Information deleted pursuant to s 72(1)(b)

**Media releases**

**Memorandum of understanding**



Queensland Government  
Education Queensland

Education (General Provisions) Act 2006 Section 155(1) Approved form SEP - 1 V1

## Application for Student Enrolment Form

### PROSPECTIVE STUDENT'S NAME:

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

Has the Student attended this School previously?

Yes ☐ No ☒

If Yes, provide details of this enrolment (ie. dates/previous names etc):

Has the student ever attended a Queensland State School?

Yes ☒ No ☐

If Yes, provide name of school and approximate date of enrolment:

Does the Student have a sibling at this School?

Yes ☐ No ☒

If Yes, provide name and year level:

### PRIVACY STATEMENT

The Department of Education, Training and the Arts (DETA) is collecting the information on this form for the purposes outlined in the Education (General Provisions) Act 2006 (EGPA 2006) and in particular for:

- assessing whether your application for enrolment should be approved;
- administering and planning for providing appropriate education, training and support services to students;
- assisting departmental staff to maintain the good order and management of schools, and to fulfil their duty of care to all students and staff; and
- communicating with student and parents.

This collection is authorised by ss 155, 428 and 433 of the EGPA 2006. DETA will disclose personal information from this form to the Queensland Studies Authority (QSA) when opening student accounts, in compliance with ss. 253 and 254 of the EGPA 2006. Personal information from this form will also be supplied to Centralink in compliance with ss.194 and 195 of the *Social Security (Administration) Act 1999 (Cth)*. De-identified information from optional questions is supplied to the Commonwealth Department of Education, Science and Training in compliance with Commonwealth/State funding agreements.

Personal information collected on this form may also be disclosed to third parties where authorised or required by law and otherwise in accordance with Information Standard 42 - Information Privacy ([http://www.governmenticld.gov.au/02\\_infostand/standards/is42.pdf](http://www.governmenticld.gov.au/02_infostand/standards/is42.pdf)). Your information will be stored securely. If you wish to access or correct any of the personal information on this form or discuss how it has been dealt with, please contact the enrolling school in the first instance.

### FAMILY DETAILS

Names of adults with whom this student lives

Parent/Caregiver 1

Parent/Caregiver 2

Family Name

Given Names

Title

Sex

Relationship To Student

Occupation

This question is optional  
What is the occupation group of the parent/caregiver?

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

Please select the appropriate Parental Occupation Group from the provided list. If the person is not currently in paid work but has held a job in the last 2 months or has retired in the last 12 months, please use the person's last occupation. If the person has not been in paid work in the last 12 months, enter '8' in the box above.

### Office Use Only

Date Enrolled	Year/Level	Learning Difficulty/Special Ed Support	
Student ID	Roll Class	Birth Certificate Sent	Yes <input type="checkbox"/> No <input type="checkbox"/>
EQ ID	House	Transfer Note Signed	Yes <input type="checkbox"/> No <input type="checkbox"/>
MIS ID	Semesters Completed	Is the student 16 years of age at time of enrolment?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Learner Unique ID	Distance to School	If Yes, has Mature Age Check been completed?	Positive Police Check
FTE	Associated Unit	Well and Associated Documents signed	Yes <input type="checkbox"/> No <input type="checkbox"/>
Campus	Est.	Yes <input type="checkbox"/> No <input type="checkbox"/>	EQ Category

### STUDENT DESTINATION DETAILS FROM EXIT INTERVIEW

Destination	Queensland / Interstate / Overseas	Date Left
Destination School / Other Location		
Sector	Prep / Primary / Secondary / NET / University / Other	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time
Reason for leaving		

## Application for Student Enrolment Form

FAMILY DETAILS (cont'd)	
	Parent/Caregiver 1
Work Location	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
Work Phone	
Work Mobile	
Home Phone	
Home Mobile (for text messaging)	
E-Mail	
Cultural Background	
Country Of Birth	
Needs Interpreter	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

This question is optional What is the highest year of primary or secondary school the parents/caregivers have completed? (for persons who have never attended school, mark 'Year 9 or equivalent or below')	
Parent/Caregiver 1	Parent/Caregiver 2
<input type="checkbox"/> Year 12 or equivalent <input type="checkbox"/> Year 11 or equivalent <input type="checkbox"/> Year 10 or equivalent <input type="checkbox"/> Year 9 or equivalent or below	<input type="checkbox"/> Year 12 or equivalent <input type="checkbox"/> Year 11 or equivalent <input type="checkbox"/> Year 10 or equivalent <input type="checkbox"/> Year 9 or equivalent or below

This question is optional What is the highest qualification the parents/caregivers have completed?	
Parent/Caregiver 1	Parent/Caregiver 2
<input type="checkbox"/> Bachelor degree or above <input type="checkbox"/> Advanced Diploma/Diploma <input type="checkbox"/> Certificate I to IV (including trade certificate) <input type="checkbox"/> No non-school qualification	<input type="checkbox"/> Bachelor degree or above <input type="checkbox"/> Advanced Diploma/Diploma <input type="checkbox"/> Certificate I to IV (including trade certificate) <input type="checkbox"/> No non-school qualification

## OTHER FAMILY INFORMATION (not including Access - complete the Student Access section if applicable)

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act	
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STUDENT & PARENT/CAREGIVER LANGUAGE DETAILS		
This question is optional Does the student or their parent/caregiver 1 or their parent/caregiver 2 speak a language other than English at home?		
Student	Parent/Caregiver 1	Parent/Caregiver 2
<input checked="" type="checkbox"/> No, English Only <input type="checkbox"/> Yes, Other - Please specify	<input checked="" type="checkbox"/> No, English Only <input type="checkbox"/> Yes, Other - Please specify	<input checked="" type="checkbox"/> No, English Only <input type="checkbox"/> Yes, Other - Please specify
If the student speaks more than one language other than English at home, indicate the additional languages that are spoken and the percentage spoken in this section only		%
		%



## Application for Student Enrolment Form

## STUDENT DEMOGRAPHIC DETAILS

Family Name	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act		
Given Names	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act		
Preferred Name	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act		
Sex	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	Date of Birth	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

## Is the student of Aboriginal or Torres Strait Islander origin?

<input type="checkbox"/> No	<input type="checkbox"/> Yes, Torres Strait Islander
<input checked="" type="checkbox"/> Yes, Aboriginal	<input type="checkbox"/> Yes, both Aboriginal and Torres Strait Islander

## In which country was the student born?

<input checked="" type="checkbox"/> Australia	<input type="checkbox"/> Other (please specify)
Cultural Background	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
Religion (Response optional)	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

## Is the student an Australian Citizen, Permanent Resident or holding an International Visa?

<input checked="" type="checkbox"/> Australian Citizen/Permanent Resident	<input type="checkbox"/> International Student - Date Of Arrival / /
---	--

## STUDENT ORIGIN DETAILS

Origin	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act		
Sector	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time		
Previous School/ Other Location	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act		
Previously Employed	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	

## ADDRESS DETAILS

Home Address	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act				
Mailing Title	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act				
Address Line 1	AS ABOVE				
Address Line 2	AS ABOVE				
Suburb/Town	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act	State	QLD	Postcode	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
Mailing address (if it is the same as home address, write 'AS ABOVE')					
Mailing Title	AS ABOVE				
Address Line 1	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act				
Address Line 2	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act				
Suburb/Town	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act	State	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act	Postcode	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act



## Application for Student Enrolment Form

**EMERGENCY CONTACT DETAILS** (Parent/Caregivers are automatically the 1<sup>st</sup> and 2<sup>nd</sup> emergency contact unless otherwise stated)

	Emergency Contact 3	Emergency Contact 4
Name	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act	
Relationship (eg Aunt)		
Home Phone		
Work Phone		
Home Mobile		
Work Mobile		

**MEDICAL INFORMATION** (Including allergies)

Medicare Number	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act	
Doctor's Name		
Doctor's Address		
Doctor's Phone Number		
Medical Condition Symptoms/Treatment		
Medical Condition Symptoms/Treatment		
Medical Condition Symptoms/Treatment		

Should your child need to take medication during school hours an Authority to Administer Medication to Students Form will need to be completed each year and retained at the office.

**TRAVEL DETAILS**

Mode of Transport to School	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
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**VISA DETAILS** (If applicable) Receipt of Payment or Exemption Letter is required to be provided for enrolment to proceed

Passport Number		Passport Expiry Date	
Visa Number		Visa Expiry Date	
Visa Sub Class		Visa Fees Paid	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Exempt

**STUDENT ACCESS**

Is there any limitation(s) on contact between the student and a parent or another person? If yes, attach a copy of current Court Order or registered parenting plan that contains the limitation(s).

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

**OTHER INFORMATION**

SIGNATURES	
	Parent/Caregiver 1/Independent Student
Signature	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
Date	14/12/06

[redacted] Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

## Enrolment Agreement

This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled at [redacted] Information - Information deleted pursuant to s 72(2) of the [redacted]

### *Responsibility of student to:*

- attend school regularly, on time, ready to learn and take part in school activities
- act at all times with respect and show tolerance towards other students and staff
- work hard and comply with requests or directions from the teacher and principal
- abide by school rules, meet homework requirements and wear school's uniform
- respect the school environment.

### *Responsibility of parents to:*

- attend open evenings for parents
- let the school know if there are any problems that may affect my child's ability to learn
- inform school of reason for any absence
- treat school staff with respect and tolerance
- support the authority and discipline of the school enabling my child to achieve maturity, self discipline and self control
- abide by school's policy regarding access to school grounds before, during and after school hours.

### *Responsibility of school to:*

- develop each individual student's talent as fully as possible
- inform parents and carers regularly about how their children are progressing
- inform students, parents and carers about what the teachers aim to teach the students each term
- teach effectively and to set the highest standards in work and behaviour
- take reasonable steps to ensure the safety, happiness and self-confidence of all students
- be open and welcoming at all reasonable times and offer opportunities for parents and carers to become involved in the school community
- clearly articulate the school's expectations regarding the responsible behaviour plan for students and the school's dress code policy
- ensure that the parent is aware of the school's record-keeping policy including the creation of a transfer note should the student enrol at another school
- set, mark and monitor homework regularly in keeping with the school's homework policy
- contact parents and carers as soon as is possible if the school is concerned about the child's school work, behaviour, attendance or punctuality
- deal with complaints in an open, fair and transparent manner
- consult parents on any major issues affecting students
- treat students and parents with respect and tolerance.

**Student Name:** [redacted] **Year Level:** [redacted]

### Student Commitment

As a student of [redacted] I will endeavour to conduct myself in a positive manner. I will be guided by the Responsible Thinking Plan for Students and will seek to uphold the school's expectations of me by:

- Developing quality relationships that are based on mutual respect.
- Pursuing personal excellence through high participation rates
- Taking personal accountability for the maintenance of high standards in dress and appearance, conduct, behaviour and work ethic

I agree to:

- ☐ Respectfully conduct myself through behaviours that support my development and progress and not hinder the progress of others.
- ☐ Complete, by the due date, all class work, homework and assessment that are required as part of my course of study.
- ☐ Meet the target of a minimum of 90% attendance of all scheduled classes and provide written documentary evidence for all absences resulting in zero unexplained absences.
- ☐ Work towards the achievement of Sound Levels of Achievement throughout my course of study.
- ☐ Wear full and correct school uniform.
- ☐ Whilst in school uniform conduct myself in a manner that brings credit to my family, my school and myself.

I make these commitments in good faith and understand that if I choose not to work towards their attainment, I will place my progress and my enrolment at [redacted] at risk. I understand that in order to support my progress through my secondary studies, the school will conduct a program of behaviour, attendance and performance audits of students.

### Parent/Caregiver Commitment

As the parent/caregiver, I undertake to work with and support the staff of [redacted] and to assist my student throughout their schooling.

I accept the rules and regulations of the [redacted] as stated in the school policies that have been provided to me as follows:

- ☐ Responsible Behaviour Plan for Students
- ☐ Student Dress Code
- ☐ Homework Policy
- ☐ School Charges and voluntary contributions
- ☐ Student usage of internet, intranet and extranet
- ☐ Absences
- ☐ School Excursions
- ☐ Complaints management
- ☐ Parent Notice for Religious Instruction in Schools
- ☐ Consent to use Copyright Material, Image, Recording or Name
- ☐ Appropriate Use of Mobile Telephones and other Electronic Equipment by Students

I acknowledge that information about the school's current programs and services has been explained to me.

**Student Signature:** \_\_\_\_\_ **Parent/Carer Signature:** \_\_\_\_\_ **On behalf of** [redacted]

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

DEPARTMENT OF EDUCATION AND TRAINING  
GENERAL BRIEFING NOTE

Noted / ~~Approved~~ / Not Approved

Director-General .....

Date .....

09.10.09

Date Action Required By: ASAP

TO: THE DIRECTOR-GENERAL

SUBJECT: ISSUING OF SHOW CAUSE NOTICE CONCERNING REFUSAL OF  
ENROLMENT OF [redacted] AT [redacted]  
[redacted] AND ISSUING OF SHOW CAUSE NOTICE  
RECOMMENDING PERMANENT EXCLUSION OF [redacted] FROM  
CERTAIN STATE SCHOOLS IN QUEENSLAND, BEING ALL STATE  
SCHOOLS EXCEPT SCHOOLS OF DISTANCE EDUCATION AND  
YOUTH EDUCATION AND TRAINING CENTRES.

RECOMMENDATION

It is recommended that the Director-General:

- exercise your power under Section 159 of the *Education (General Provisions) Act 2006*, to issue a show cause notice advising your intention to refuse the enrolment of [redacted] at [redacted];
- consider also exercising your power under Section 306 of the Act to issue a show cause notice advising that you propose to exclude [redacted] from certain State schools in Queensland, being all State schools except schools of distance education or Youth Education and Training Centres (*Attachment 1*);
- indicate your authorisation of Mr Glen Hoppner, Regional Executive Director, South Coast Region to meet with the parent to discuss the student's behaviour that led to the giving of the notice (*Attachment 1*); and
- sign the attached letters to the young person, parent, Principal and Executive Director (Schools) should you decide to issue the show cause notice referred to in (a) and (b) above.

Comments:

BACKGROUND

- [redacted] is a [redacted] year old youth, currently of [redacted] school age.
- In March 2008, [redacted] approached [redacted] enquiring about enrolment.
- A [redacted] enrolment package was provided to [redacted] in November 2008. The completed enrolment form was returned to the school on 11 December 2008. (*Attachment 2 — 09/61044*)

Action Officer: Jacky Dawson

Telephone: 3237 0699

TRIM No: 09/105240

Date brief completed by Action Officer: 09.10.09

4. Correspondence from [redacted] indicates that [redacted] has been convicted of some very serious offences. (Attachment 3 — 09/96330).
5. The [redacted] Confidential Psychological Report states that [redacted] was initially charged with sexual [redacted] (Attachment 4 — 09/38805). Further admissions have occurred, resulting in further charges being laid.
6. Gold Coast District Office stated that copies of the Psychological Report (Attachment 4 — 09/38805) and the Neuropsychological Report prepared by [redacted] (Attachment 5 — 09/38808), were provided to [redacted] Principal, [redacted] by email on 21 January 2009.
7. The Psychological Report (Attachment 4 — 09/38805) indicates that:
 

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
8. The Neuropsychological Report (Attachment 5 — 09/38808) indicates that:
 

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
9. [redacted] who prepared the Confidential Psychological Report for [redacted] met with [redacted] and [redacted] Guidance Officer on 13 February 2009. [redacted] was unwilling to offer an assurance that [redacted] posed no risk to others attending the school.
10. [redacted] referred this matter through Mr Richard English, Executive Director (Schools) Gold Coast District to the Director-General as he believes that the enrolment of this student at the school would pose an unacceptable risk to the safety or well-being of members of the school community.
11. [redacted] advised [redacted] in writing on 1 April 2009 of the potentially unacceptable risk to safety or wellbeing of members of the [redacted] community that [redacted] enrolment posed and that a referral for determination under section 156 (2) of the Education (General Provisions) Act 2006 by the Director-General would be made (Attachment 6 — 09/63862).

Action Officer: Jacky Dawson  
 Telephone: 3237 0699  
 TRIM No: 09/105240  
 Date brief completed by Action Officer: 09.10.09

12. The Principal's referral is supported by the Executive Director (Schools) Gold Coast District who states that:
- the consequences of [redacted] difficulty in interpretation of body language and/or consideration of how others feel are beyond the reasonable management expectations of the principal;
  - no evidence has presented demonstrating that [redacted] has engaged with any intervention to decrease his risk of re-offending.
13. The Executive Director (Schools) also recommends that [redacted] be excluded from certain State schools in Queensland, being all State schools except for schools of distance education or Youth Education and Training Centres.
14. Details of the school's and district's contact with [redacted] the Principal's advice and the recommendation of the Executive Director (Schools) Gold Coast District to refuse enrolment have been provided in the attached brief (*Attachment 7 — 09/91561*).

## KEY ISSUES

### Basis for refusal of enrolment at [redacted]

15. Departmental policy *SCM-PR-020: Refusal to Enrol: Risk to Safety or Wellbeing* indicates that enrolment is only refused in grave situations where there is clear evidence that the student's enrolment poses a risk of harm of a significant nature, such as in the case of:
- convicted child sex offenders;
  - children and young people who have been charged or convicted with serious violent offences;
  - children and young people who have been charged or convicted with trafficking in drugs to other children;
  - students who have previously been excluded from all schools in another jurisdiction because they pose an unacceptable risk to the safety or wellbeing of members of all school communities within the jurisdiction.
16. The type of offence with which [redacted] has been charged is clearly aligned to the guidelines for determining whether a student poses an unacceptable risk as outlined in *SCM-PR-020: Refusal to Enrol: Risk to Safety or Wellbeing policy*.
17. Based on the information available, it is recommended that you issue a show cause notice under Section 159 of the Act to indicate that you propose to refuse the enrolment of [redacted] at [redacted] on the grounds that his enrolment at this school would pose an unacceptable risk to the safety or wellbeing of members of the school community.

### Basis for exclusion from certain State schools, being all State Schools except schools of distance education or Youth Education and Training Centres

18. Due to the serious nature of the charges, it is recommended that you also consider exercising your power under Section 297 of the Act to exclude [redacted] from certain State schools in Queensland, being all State schools except schools of distance education or Youth Education and Training Centres. The grounds for this exclusion, under Section 298 (a) of the Act are that:

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Action Officer: Jacky Dawson  
Telephone: 3237 0699  
TRIM No: 09/105240  
Date brief completed by Action Officer: 09.10.09

A/Director, Student Support Programs, Student Services: Natalie Swayn

Signature: <i>Natalie Swayn</i>	Date: 12/10/09
---------------------------------	----------------

Comments:

Executive Director, Legal and Administrative Law Branch: Tom Jumpertz

Signature: Approved in TRIM notes	Date:
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Comments:

Assistant Director-General, Student Services: Patrea Walton

Signature: <i>Patrea Walton</i>	Date: 12/10/09
Recommended - <input type="checkbox"/>	Not Recommended - <input type="checkbox"/>

Comments:

D Director-General: <sup>PS LYN MCKENZIE</sup>  
~~Julie Grantham~~

Signature: <i>Julie Grantham</i>	Date: 12/10/09
Recommended - <input checked="" type="checkbox"/>	Not Recommended - <input type="checkbox"/>

Comments:

---

Action Officer: Jacky Dawson  
Telephone: 3237 0699  
TRIM No: 09/105240  
Date brief completed by Action Officer: 09.10.09



<b>INTERIM DECISION OF THE DIRECTOR-GENERAL OF EDUCATION AND TRAINING</b>	
<b>REFUSAL TO ENROL</b> <small>Information deleted pursuant to s 72(2) of the RTI Act</small> <b>AT</b> <small>relevant information - Information deleted pursuant to s 72(2) of the RTI Act</small> <b>AND PROPOSED EXCLUSION FROM CERTAIN STATE SCHOOLS, BEING ALL STATE SCHOOLS EXCEPT SCHOOLS OF DISTANCE EDUCATION OR YOUTH EDUCATION AND TRAINING CENTRES</b>	

### Issue Show Cause Notice re Refusal to Enrol

<input checked="" type="checkbox"/>	<p>The enrolment of <small>Information deleted pursuant to s 72(2) of the RTI Act</small> would pose an unacceptable risk to the safety or wellbeing of members of the <small>Information - Information deleted pursuant to s 72(2) of the RTI Act</small> community. Issue show cause notice proposing to refuse the enrolment of <small>Information deleted pursuant to s 72(2) of the RTI Act</small> at <small>Information deleted pursuant to s 72(2) of the RTI Act</small></p>
-------------------------------------	---

### Issue Show Cause Notice re Refusal to Enrol and Proposed Exclusion

<input checked="" type="checkbox"/>	<p>The enrolment of <small>Information deleted pursuant to s 72(2) of the RTI Act</small> would pose an unacceptable risk to the safety or wellbeing of members of all school communities. Issue show cause notice proposing to:</p> <p>a) refuse the enrolment of <small>Information deleted pursuant to s 72(2) of the RTI Act</small> at <small>Information - Information deleted pursuant to s 72(2) of the RTI Act</small> and</p> <p>b) permanently exclude him from certain State schools, being all State schools except schools of distance education or Youth Education and Training Centres.</p>
-------------------------------------	---

### Vary the Interim Decision (Director-General Only)

<input type="checkbox"/>	
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### Take No Further Action

<input type="checkbox"/>	<p>The enrolment of <small>Information deleted pursuant to s 72(2) of the RTI Act</small> does not pose an unacceptable risk to the safety or wellbeing of members of the <small>Information - Information deleted pursuant to s 72(2) of the RTI Act</small> community. The prospective student is entitled to be enrolled at the school and the Principal must enrol him.</p>
--------------------------	---

Action Officer: Jacky Dawson  
 Telephone: 3237 0699  
 TRIM No: 09/105240  
 Date brief completed by Action Officer: 09.10.09



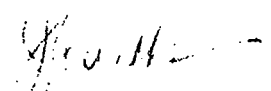
The proposal to refuse enrolment at [redacted] is based on consideration of the following information:

- Chapter 8, Part 1, Division 2 of the *Education (General Provisions) Act 2006*.
- Departmental policy *SCM-PR-020: Refusal to Enrol: Risk to Safety or Wellbeing*.
- Advice from [redacted] that [redacted] has been charged with a sexual offence;
- Copy of the Psychological Report prepared by [redacted] (undated).
- Copy of the Neuropsychological Report prepared by [redacted]
- Copy of the Regional Executive Director's brief dated 04 June 2009 advising of the referral of his application to enrol to the Director-General and the Principal, [redacted] advice that [redacted] enrolment would pose an unacceptable risk to the safety or wellbeing of members of the [redacted]
- Inability of [redacted] Counsellor, [redacted] to offer assurance that [redacted] posed no risk to others attending the school.

The proposed permanent exclusion from certain State schools, being all State schools, except schools of distance education or Youth Education and Training Centres is based on:

- Section 284, Part 4, Division 1 of the *Education (General Provisions) Act 2006*.
- The serious nature of the charge.
- Copy of the Psychological Report prepared by [redacted] (undated).
- Copy of the Neuropsychological Report prepared by [redacted]
- Recommendation from Executive Director (Schools), Gold Coast District on 04 June 2009 that [redacted] be refused enrolment at certain State schools, being all State schools except schools of distance education or Youth Education and Training Centres.

- ☒ I authorise Mr Glen Hoppner, Regional Executive Director, South Coast Region to be my representative to meet with [redacted] to discuss the student's behaviour that led to the giving of the notice. Student Services to advise Mr Hoppner when the decision is made.

  
JULIE GRANTHAM  
Director-General  
Education and Training

Date: 14/10/09

Action Officer: Jacky Dawson  
Telephone: 3237 0699  
TRIM No: 09/105240  
Date brief completed by Action Officer: 09.10.09

information - Information deleted pursuant to s 72(2) of the

Dear [information deleted pursuant to s 72(2) of the]

**Re: Consideration of your exclusion from certain State schools, being all State schools except schools of distance education or Youth Education and Training Centres.**

I refer to your application to enrol at [information - Information deleted pursuant to s 72(2) of the]

**My Preliminary view**

I have considered this application in accordance with Section 306 of the *Education (General Provisions) Act 2006* (the Act) and formed the preliminary view that your enrolment may pose an unacceptable risk to the safety or wellbeing of members of all State school communities.

As a consequence, I propose to exclude you permanently from certain Queensland State schools, being all State schools except schools of distance education or Youth Education and Training Centres.

**Material considered**

My proposal to exclude you from certain Queensland State schools is based on consideration of the following information:

- Section 284, Part 4, Division 1 of the *Education (General Provisions) Act 2006*;
- Advice from [information - Information deleted pursuant to s 72(2) of the RTI] that you have been charged and convicted with sexual offences;
- The serious nature of the charges;
- Copy of the Psychological Report prepared by [information - Information deleted pursuant to s 72(2) of the RTI];
- Copy of the Neuropsychological Report prepared by [information - Information deleted pursuant to s 72(2) of the RTI];
- Recommendation from Executive Director (Schools), Gold Coast District that you be refused enrolment at certain State schools, being all State schools except schools of distance education or Youth Education and Training Centres;
- Inability of [information - Information deleted pursuant to s 72(2) of the RTI] Counsellor, [information - Information deleted pursuant to s 72(2) of the RTI] to offer assurance that you pose no risk to others attending the school (noted in Regional Executive Director's brief).

I have attached a copy of the material referred to above for your information.

Office of the Director-General  
Floor 22 Education House  
30 Mary Street Brisbane 4000  
PO Box 15033 City East  
Queensland 4002 Australia  
**Telephone +61 3237 0900**  
**Facsimile +61 3221 4953**  
**Website [www.deta.qld.gov.au](http://www.deta.qld.gov.au)**  
**ABN 76 337 613 647**

### Preliminary findings of fact

On the basis of this information, my preliminary findings of facts are:

- you have been charged and convicted with sexual [redacted] Information - Information deleted pursuant to s 72(2) of the RTI Act
- the offences occurred between [redacted] Information - Information deleted pursuant to s 72(2) of the RTI Act
- you were enrolled in [redacted] Information - Information deleted pursuant to s 72(2) of the RTI Act Distance Education Centre in Semester 2, [redacted] and continued to receive work from this Distance Education Centre through 2008;
- your bail conditions do not permit you to reside in [redacted] Information deleted pursuant to s 72(2) of the RTI Act
- psychological reports indicate that you have only an intellectual understanding of the severity of your offences and you lack the ability to comprehend the long-term damage these offence have caused on your victims, and that you experience difficulty where the interpretation of body language and/or consideration of how others feel, are needed.

### Preliminary reasons for my view

I am reasonably satisfied that your enrolment at certain Queensland State schools would pose an unacceptable risk to the safety or wellbeing of members of the school community for the following reasons:

- you have been charged with [redacted] Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
- Psychological and Neuropsychological Reports indicate that you have only an intellectual understanding of the severity of your offences and you lack the ability to comprehend the long-term damage these offences have caused on your victims, and that you experience difficulty where the interpretation of body language and/or consideration of how others feel, are needed;
- [redacted] Information deleted pursuant to s 72(2) of the RTI Act Counsellor, [redacted] Information - Information deleted pursuant to s 72(2) of the RTI Act is unwilling to offer assurance that you do not pose a risk to others attending the school, and particularly indicated the vulnerability of the younger girls in the school (especially those of the Special Education Program);
- the severity of the bail conditions;
- you present as lacking the ability to process the seriousness of the offences you have committed;
- a ground exists to exclude you from certain Queensland State schools, (being all State schools except schools of distance education and Youth Education and Training Centres), namely that you committed serious offences of sexual nature against a school aged person and accordingly your attendance at the school or schools poses an unacceptable risk to the safety and wellbeing of other students or staff of certain Queensland State schools, being all State schools except for schools of distance education and Youth Education and Training Centres.

### Ability to show cause why you should not be permanently excluded

However, before I make a final decision in relation to your exclusion, I am providing the opportunity for you to show cause as to why you should not be permanently excluded from certain State schools, being all State schools except schools of distance education or Youth Education and Training Centres.

If you wish to show cause then you must make a submission that includes any information you can present in support of your position and provide it to my office within 14 days of receiving this show cause notice. I will consider any information you provide before making a final decision and communicating that decision to you, your parent and to the Principal of [redacted] Information - Information deleted pursuant to s 72(2) of the RTI Act and the Executive Director (Schools), Gold Coast District.

Please note that a show cause notice has also been sent to your parent/guardian who can assist you in the preparation of your submission.

If you decide not to present any information to show cause why you should not be permanently excluded from certain Queensland State schools within 14 days of receipt of this notice, I will make my decision based upon the information I presently possess.

Please contact Ms Natalie Swayn, Acting Director, Student Support Programs, Student Services Division on telephone (07) 3237 0416 should you require further clarification.

Yours sincerely



**JULIE GRANTHAM**  
**Director-General**  
**Department of Education and Training**

16/10/09

Cc: Executive Director (Schools), Gold Coast District  
Principal, Information - Information deleted pursuant to s 72(2) of

Enc: Documents containing information relevant to the decision-making  
Show cause notice sent to your parent/guardian

09/114600



information - Information deleted pursuant to s 72(2) of the

Department of  
Education, Training and the Arts

Dear [redacted] [redacted] information deleted pursuant to s 72(2) of the

**Re: Application to enrol at** [redacted] information - Information deleted pursuant to s 72(2) of the

I refer to your application to enrol at [redacted] information - Information deleted pursuant to s 72(2) of the

I have considered this application in accordance with Section 159 of the *Education (General Provisions) Act 2006* (the Act) and determined that your enrolment may pose an unacceptable risk to the safety or wellbeing of members of the [redacted] information - Information deleted pursuant to s 72(2) of the community.

### My Preliminary view

As a consequence, I propose to refuse your enrolment at [redacted] information - Information deleted pursuant to s 72(2) of the pursuant to Section 159 of the Act.

### Material considered

My proposal to refuse your enrolment from [redacted] information - Information deleted pursuant to s 72(2) of the is based on consideration of the following information:

- Chapter 8, Part 1, Division 2 of the *Education (General Provisions) Act 2006*;
- Departmental policy *SCM-PR-020: Refusal to Enrol: Risk to Safety or Wellbeing*;
- Advice from [redacted] information - Information deleted pursuant to s 72(2) of the RTI that you have been charged and convicted with very serious offences;
- Copy of the Psychological Report prepared by [redacted] information - Information deleted pursuant to s 72(2) of the [redacted] information deleted pursuant to s 72(2) of the
- Copy of the Neuropsychological Report prepared by [redacted] information - Information deleted pursuant to s 72(2) of the
- Copy of the Regional Executive Director's brief dated 04 June 2009 advising of the referral of your application to enrol to the Director-General and the Principal, [redacted] information - Information deleted pursuant to s 72(2) of the [redacted] information - Information deleted pursuant to s 72(2) of the advice that your enrolment would pose an unacceptable risk to the safety or wellbeing of members of the [redacted] information deleted pursuant to s 72(2) of the [redacted] information deleted pursuant to s 72(2) of the
- Inability of [redacted] information - Information deleted pursuant to s 72(2) of the Counsellor, [redacted] information - Information deleted pursuant to s 72(2) of the to offer assurance that you pose no risk to others attending the school (noted in Regional Executive Director's brief).

I have attached a copy of the material referred to above for your information.

### Preliminary findings of fact

On the basis of this information, my preliminary findings of facts are:

- you have been charged and convicted with sexual [redacted] information - Information deleted pursuant to s 72(2) of the [redacted] Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
- the offences occurred [redacted] relevant information - Information deleted pursuant to s 72(2) of the RTI Act
- your bail conditions do not permit you to reside in [redacted] information deleted pursuant to s 72(2) of the

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Website [www.deta.qld.gov.au](http://www.deta.qld.gov.au)  
ABN 76 337 613 647

- you were enrolled in [redacted] Distance Education Centre, [redacted] in Semester 2, [redacted] and continued to receive work from this Distance Education Centre through 2008;
- Psychological and Neuropsychological Reports indicate that you have only an intellectual understanding of the severity of your offences and you lack the ability to comprehend the long-term damage these offences have caused on your victims, and that you experience difficulty where the interpretation of body language and/or consideration of how others feel are needed.

#### **Preliminary reasons for my view**

I am reasonably satisfied that your enrolment at [redacted] would pose an unacceptable risk to the safety or wellbeing of members of the [redacted] community for the following reasons:

- you have been charged and convicted of sexual [redacted]  
[redacted] Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
- Psychological and Neuropsychological Reports indicate that you have only an intellectual understanding of the severity of your offences and you lack the ability to comprehend the long-term damage these offences have caused on your victims, and that you experience difficulty where the interpretation of body language and/or consideration of how others feel are needed;
- [redacted] Counsellor [redacted] is unwilling to offer assurance that you do not pose a risk to others attending the school, and particularly indicated the vulnerability of the younger girls in the school (especially those of the Special Education Program);
- the severity of the bail conditions;
- you present as lacking the ability to process the seriousness of the offences you have committed;
- a ground exists to refuse your enrolment at [redacted] namely that your attendance at the school poses an unacceptable risk to the safety and wellbeing of other students or staff of the [redacted] community.

#### **Ability to show cause why you should not be refused enrolment**

However, before I make a final decision in relation to your enrolment at [redacted] I am providing the opportunity for you to show cause as to why your enrolment at [redacted] should not be refused.

If you wish to show cause then you must make a submission that includes any information you can present in support of your position and provide it to my office within 14 days of receiving this show cause notice. I will consider any information you provide before making a final decision and communicating that decision to you and to the Principal of [redacted] and the Executive Director (Schools), Gold Coast District.

Please note that a show cause notice has also been sent to your parent/guardian who can assist you in the preparation of your submission.

If you decide not to present any information to show cause why you should not be refused enrolment within 14 days of receipt of this notice, I will make my decision concerning your application to enrol at [redacted] based upon the information I presently possess.

Please contact Ms Natalie Swain, Acting Director, Student Support Programs, Student Services Division on telephone (07) 3237 0416 should you require further clarification.

Yours sincerely



**JULIE GRANTHAM**

**Director-General**

**Department of Education and Training**

16/10/09

**Cc: Executive Director (Schools), Gold Coast District  
Principal,** Information - Information deleted pursuant to s 72(2) of

**Enc: Documents containing information relevant to the decision-making  
Show cause notice sent to your parent/guardian**

**09/114593**





Information - Information deleted pursuant to s 72(2) of the

Dear [Information deleted pursuant to s 72(2) of the]

**Re: Application to enrol** [Information deleted pursuant to s 72(2) of the] **at** [Information - Information deleted pursuant to s 72(2) of the]

There are two parts to this letter. The first part relates to the application to enrol [Information deleted pursuant to s 72(2) of the] at [Information - Information deleted pursuant to s 72(2) of the] and consideration to exclude [Information deleted pursuant to s 72(2) of the] from certain State schools, being all State schools except schools of distance education or Youth Education and Training Centres. The second part relates to show cause and information you can present in support of [Information deleted pursuant to s 72(2) of the] position.

### **Application to enrol and consideration of exclusion from all State schools**

I have considered this application in accordance with Section 159 of the *Education (General Provisions) Act 2006* (the Act) and determined that [Information deleted pursuant to s 72(2) of the] enrolment may pose an unacceptable risk to the safety or wellbeing of members of the [Information deleted pursuant to s 72(2) of the] community. I have also considered the application in accordance with Section 306 of the Act and determined that [Information deleted pursuant to s 72(2) of the] enrolment may pose an unacceptable risk to the safety or wellbeing of members of all State school communities.

### **My Preliminary View**

I have also formed the preliminary view that [Information deleted pursuant to s 72(2) of the] enrolment at any State school, except a school of distance education or Youth Education and Training Centre, would pose an unacceptable risk to the safety or wellbeing of other students or staff in schools.

As a consequence, I propose to refuse [Information deleted pursuant to s 72(2) of the] enrolment at [Information - Information deleted pursuant to s 72(2) of the] and exclude [Information deleted pursuant to s 72(2) of the] from all State schools permanently.

### **Material considered**

My proposal to refuse [Information deleted pursuant to s 72(2) of the] enrolment at [Information - Information deleted pursuant to s 72(2) of the] and exclude [Information deleted pursuant to s 72(2) of the] from certain State schools, being all State schools except schools of distance education or Youth Education and Training Centres is based on consideration of the following information:

- Chapter 8, Part 1, Division 2 of the *Education (General Provisions) Act 2006*;
- Section 284, Part 4, Division 1 of the *Education (General Provisions) Act 2006*;
- Departmental policy *SCM-PR-020: Refusal to Enrol: Risk to Safety or Wellbeing*;
- Advice from you that [Information deleted pursuant to s 72(2) of the] has been charged and convicted with very serious sexual offences;
- The serious nature of the charges;
- Copy of the Psychological Report prepared by [Information - Information deleted pursuant to s 72(2) of the]

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**Website [www.deta.qld.gov.au](http://www.deta.qld.gov.au)**  
ABN 76 337 613 647



- Copy of the Neuropsychological Report prepared by [redacted] - Information deleted pursuant to s 72(2) of the RTI Act
- Copy of the Regional Executive Director's brief dated 04 June 2009 advising of the referral of [redacted] application to enrol to the Director-General and the Principal, [redacted] advice that [redacted] enrolment would pose an unacceptable risk to the safety or wellbeing of members of the school community - Information deleted pursuant to s 72(2) of the RTI Act
- Inability of [redacted] Counsellor, [redacted] to offer assurance that [redacted] poses no risk to others attending the school (noted in Regional Executive Director's brief);
- Recommendation from Executive Director (Schools), Gold Coast District that [redacted] be refused enrolment at certain State schools, being all State schools except schools of distance education or Youth Education and Training Centres.

I have attached a copy of material referred to above for your information.

### Findings of fact

On the basis of this information, my preliminary findings of facts are:

- [redacted] has been charged and convicted of sexual [redacted] - Information deleted pursuant to s 72(2) of the RTI Act  
Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
- the offences occurred between [redacted] - Information deleted pursuant to s 72(2) of the RTI Act
- [redacted] bail conditions do not permit him to reside in [redacted] - Information deleted pursuant to s 72(2) of the RTI Act
- [redacted] was enrolled in [redacted] Distance Education Centre in Semester 2, [redacted] and continued to receive work from this Distance Education Centre through 2008;
- psychological reports indicate that [redacted] has only an intellectual understanding of the severity of his offences and lacks the ability to comprehend the long-term damage these offences have caused on his victims, and that [redacted] experiences difficulty where the interpretation of body language and/or consideration of how others feel, are needed.

### Reasons for view

I am reasonably satisfied that [redacted] enrolment at certain Queensland State schools, being all State schools except schools of distance education and Youth Education and Training Centres, would pose an unacceptable risk to the safety or wellbeing of members of the school community for the following reasons:

- [redacted] has been charged and convicted of sexual [redacted] - Information deleted pursuant to s 72(2) of the RTI Act  
Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
- psychological reports indicate that [redacted] has only an intellectual understanding of the severity of his offences and lacks the ability to comprehend the long term damage these offences have caused on his victims, and that [redacted] experiences difficulty where the interpretation of body language and/or consideration of how others feel, are needed;
- [redacted] Counsellor [redacted] is unwilling to offer assurance that [redacted] does not pose a risk to others attending the school, and particularly indicated the vulnerability of the younger girls in the school (especially those of the Special Education Program);
- the severity of [redacted] bail conditions;
- [redacted] presents as lacking the ability to process the seriousness of the offences he has committed;

- A ground exists to refuse [redacted] enrolment at [redacted] and to exclude [redacted] from certain Queensland State schools, being all State schools except schools of distance education and Youth Education and Training Centres, namely that [redacted] committed serious offences of sexual nature against a school aged person and accordingly his attendance at the school or schools poses an unacceptable risk to the safety and wellbeing of other students or staff of certain Queensland State schools.

**Ability to show cause why [redacted] should not be refused enrolment at [redacted] or permanently excluded**

However, before I make a final decision in relation to [redacted] enrolment at [redacted] and his exclusion from certain State schools, I am providing the opportunity for you to show cause as to why [redacted] enrolment at [redacted] should not be refused and why he should not be permanently excluded from certain State schools, being all State schools except schools of distance education or Youth Education and Training Centres.

If you wish to show cause then you must make a submission that includes any information you can present in support of [redacted] position and provide it to my office within 14 days of receiving this show cause notice. I will consider any information you provide before making a final decision and communicating that decision to you, to [redacted] to the Principal of [redacted] and the Executive Director (Schools), Gold Coast District.

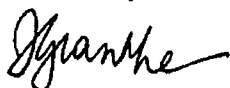
In particular, any further reports or assessments that you obtain could provide advice about the level of risk that [redacted] poses to other students in a school environment.

If you decide not to submit any information to show cause why [redacted] should not be refused enrolment within 14 days of receipt of this notice, I will make my final decision concerning [redacted] application to enrol at [redacted] and his proposed exclusion from certain State schools, being all State schools except schools of distance education or Youth Education and Training Centre, based upon the information I presently possess.

I am unable to meet with you to discuss the circumstances that have led to issuing you with this show cause notice; however I invite you to contact Mr Glen Hoppner, Regional Executive Director, South Coast Region, on telephone (07) 5562 4833 should you wish to meet.

Please contact Ms Natalie Swain, Acting Director, Student Support Programs, Student Services Division on telephone (07) 3237 0416 should you require further information or an extension of time to allow completion of any assessments.

Yours sincerely



**JULIE GRANTHAM**  
**Director-General**  
**Department of Education and Training**

16/10/09

Cc: Executive Director (Schools), Gold Coast District  
 Principal, [redacted]

Enc: Documents containing information relevant to the decision-making  
Show cause notices sent to information deleted pursuant

09/114586



information - Information deleted pursuant to s 72(2) of the

Dear [information deleted pursuant to s 72(2) of the RTI Act]

**RE: Refusal to Enrol -** [Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act]

Please find attached copies of the Show Cause Notices sent to [information deleted pursuant to s 72(2) of the RTI Act] and [information deleted pursuant to s 72(2) of the RTI Act] concerning an application to enrol him at [information - Information deleted pursuant to s 72(2) of the RTI Act]. I am considering refusing his enrolment at [information - Information deleted pursuant to s 72(2) of the RTI Act] and excluding him permanently from certain State schools, being all State schools except schools of distance education or Youth Education and Training Centres, for the reasons outlined in the attached notice.

Yours sincerely

**JULIE GRANTHAM**  
**Director-General**  
**Department of Education and Training**

16 10 109

Enc: Copy of show cause notice sent to applicant and parent

09/105336



**Queensland  
Government**

Department of  
**Education, Training and the Arts**  
Education Queensland


Mr Richard English  
Executive Director (Schools)  
Gold Coast District  
PO Box 557  
ROBINA QLD 4226

Dear Mr English

**RE: Refusal to Enrol** - Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

Please find attached copies of the Show Cause Notices sent to [redacted] and [redacted] concerning an application to enrol him at [redacted] and [redacted] I am considering refusing his enrolment at [redacted] and [redacted] excluding him permanently from certain State schools, being all State schools except schools of distance education or Youth Education and Training Centres, for the reasons outlined in the attached notice.

Yours sincerely

  
JULIE GRANTHAM  
Director-General  
Department of Education and Training  
16/10/09

Enc: Copy of show cause notice sent to applicant and parent

09/105267

## CORRIGAN, Lisa

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**From:** WALTON, Patrea  
**Sent:** Monday, 19 October 2009 5:13 PM  
**To:** HOPPNER, Glen  
**Subject:** CONFIDENTIAL

Glen

I left a phone message on your mobile this afternoon about the contents of this email.

The DG has signed off the brief (Trim: 09/105240) granting permission to issue a show cause notice advising her intention to refuse the enrolment of a student into [redacted] information deleted pursuant to [redacted]. The brief also includes the DG's intention to issue a show cause notice advising to propose to exclude the same student from all state schools except schools of distance education and youth education and training centres.

The brief requests for you to meet with [redacted] information deleted pursuant to [redacted] to discuss the reason for the issuing of the notice.

Should you require any further information, please do not hesitate to contact me.  
Patrea

---

PATREA WALTON | Assistant Director-General, Student Services | Department of Education and Training  
Tel: (07) 3237 1063 | Fax: (07) 3237 0432 | [patrea.walton@deta.qld.gov.au](mailto:patrea.walton@deta.qld.gov.au) | [www.deta.qld.gov.au](http://www.deta.qld.gov.au)

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# FILE NOTE

Document2

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**FILE REF:** 09/105240

**DISCUSSIONS WITH:**

Information - Information deleted pursuant to s 72(2) of the Information Privacy Act 2009

**PHONE:**

**FAX:**

**M:** Information deleted pursuant to s 72(2) of the Information Privacy Act 2009

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**SUBJECT:** SHOW CAUSE NOTICE

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Elaine Cassar  
PARS  
South Coast Region

(07) 5562 4861

30 October 2009

21/10/09

RED South Coast requested that the PARS telephone [redacted] and arrange a time for her to meet with the RED to discuss the content of the letter she would be receiving from the DG. The letter advises the DG's intention to refuse enrolment of [redacted] son [redacted] into [redacted] and proposed exclusion from all state schools except schools of distance education and youth education and training centres. The letter also provides [redacted] with the opportunity to make a submission to show cause as to why these actions regarding [redacted] proposed enrolment in Queensland state schools should not be taken.

The PARS attempted to contact [redacted] on the home number provided on the [redacted] enrolment form submitted for [redacted] and noted above. There was no answer on this number only the sound of a fax machine.

The PARS attempted to contact [redacted] on the mobile number provided on the [redacted] enrolment form submitted for [redacted] and noted above. The PARS was not able to reach [redacted] however a message was left on the message bank.

23/10/09

When no response was received from [redacted] the PARS attempted once again to contact [redacted] on the home number. There was no answer on this number only the sound of a fax machine.

The PARS attempted to contact [information deleted pursuant to s 72(2) of the RTI Act] on the mobile number. The phone was answered by an adult male who did not identify himself. He advised that [information deleted pursuant to s 72(2) of the RTI Act] was [Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act] and had left [deleted] mobile phone at home. The respondent agreed to take a message for [information deleted pursuant to s 72(2) of the RTI Act] and advised he would ask her to return the phone call in the afternoon.

29/10/09

To date there has been no contact from [information deleted pursuant to s 72(2) of the RTI Act]





# Student Enrolment Form

**NOTE:** Items marked with an asterisk (\*) must be asked  
Items marked with a hash (#) must be answered for school administration purposes

<b>Student Details:</b>		<b>Date Processed:</b>	
		<b>Signature:</b>	
<b>Student ID:</b>		<b>Year Level / Roll Class:</b>	
<b>EQ ID:</b>		<b>Preferred Name:</b>	- Information deleted pursuant to s
<b>Surname:</b>		<b>Previous Surnames:</b>	
<b>Given Names:</b>	ation - Information deleted pursuant to s 72(2)	<b>Start Date:</b>	Term 1 2009
<b>Birthdate:</b>		<b>Re:enrolment:</b>	
<b>Sex:</b>	Male <input type="checkbox"/> Female <input type="checkbox"/>	<b>House:</b>	<b>Campus:</b>

<b>Does the student have a sibling/s at this school?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<b>If Yes, provide names and details of sibling/s:</b>
<b>Has the student attended this school previously?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<b>If Yes, provide details of this enrolment (ie. dates/previous names etc.):</b>

<b>Student's Home Address: #</b>	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act	<b>Postcode: #</b>
<b>Postal Address: #</b>	as above.	<b>Postcode: #</b>

<b>Distance from School (ie. metres/kilometres):</b> 5 kms	
<b>Is the student of Aboriginal or Torres Strait Islander origin? *</b>	
No <input checked="" type="checkbox"/>	Yes, Torres Strait Islander <input type="checkbox"/>
Yes, Aboriginal <input type="checkbox"/>	Yes, both Aboriginal & Torres Strait Islander <input type="checkbox"/>

<b>In which country was the student born? *</b>	
Australia <input checked="" type="checkbox"/>	Taiwan <input type="checkbox"/>
New Zealand <input type="checkbox"/>	Papua New Guinea <input type="checkbox"/>
England <input type="checkbox"/>	United States of America <input type="checkbox"/>
South Africa <input type="checkbox"/>	Hong Kong <input type="checkbox"/>
Philippines <input type="checkbox"/>	South Korea <input type="checkbox"/>
Other - Please specify: _____	
Language spoken at home: _____	

<b>Date of Arrival in Australia:</b>	- Information deleted pursuant to s	<b>Permanent Residency:</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Religion:</b>	—	<b>If No, Visa Details:</b>	—

<b>Student Origin Details:</b>	
<b>Origin:</b>	Qld / <u>Interstate</u> / Overseas <input type="checkbox"/>
<b>Previous School/Other Location:</b>	Information - Information deleted pursuant to s 72(2) of <u>Distant Education Centre</u> - Information deleted pursuant to
<b>Sector:</b>	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act <u>Full Time</u> / Part Time
<b>Previously Employed:</b>	Yes / No Full Time / Part Time

**Parent/Caregiver 1:**

<b>Surname: *</b>	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act	
<b>Title:</b>		
<b>Relationship to Student:</b>		

<b>Address: *</b>	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act	<b>Postcode: *</b>
		Information deleted pursuant to s 72(2) of the RTI Act
<b>Postal Address: *</b>	as above.	<b>Postcode: *</b>

<b>Occupation:</b>	Information deleted pursuant to s 72(2) of the RTI Act	<b>Work Location:</b>	Information deleted pursuant to s 72(2) of the RTI Act
<b>Work Phone:</b>	<b>Ext:</b>	<b>Work Mobile:</b>	

<b>Home Phone:</b>	Information deleted pursuant to s 72(2) of the RTI Act	<b>Home Mobile:</b>	Information deleted pursuant to s 72(2) of the RTI Act
<b>Email Address</b>	Information deleted pursuant to s 72(2) of the RTI Act		

<b>Cultural Background:</b>	Information deleted pursuant to s 72(2) of the RTI Act	<b>Country of Birth:</b>	Information deleted pursuant to s 72(2) of the RTI Act
<b>Interpreter Required:</b>	Yes <u>No</u>		

**Parent/Caregiver 2:**

<b>Surname: *</b>	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act	
<b>Title:</b>		
<b>Relationship to Student:</b>		

<b>Address: *</b>	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act	<b>Postcode: *</b>
		Information deleted pursuant to s 72(2) of the RTI Act
<b>Postal Address: *</b>	as above	<b>Postcode: *</b>

<b>Occupation:</b>	Information deleted pursuant to s 72(2) of the RTI Act	<b>Work Location:</b>	
<b>Work Phone:</b>	<b>Ext:</b>	<b>Work Mobile:</b>	

<b>Home Phone:</b>	Information deleted pursuant to s 72(2) of the RTI Act	<b>Home Mobile:</b>	
<b>Email Address</b>			

<b>Cultural Background:</b>	Information deleted pursuant to s 72(2) of the RTI Act	<b>Country of Birth:</b>	Information deleted pursuant to s 72(2) of the RTI Act
<b>Interpreter Required:</b>	Yes <u>No</u>		

**Does the student or their parent/caregiver1 or their parent/caregiver2 speak a language other than English at home? \***

(If more than one language, indicate the one that is spoken most often in this section and any other in the section below)

	Student	Parent/Caregiver 1	Parent/Caregiver 2
No, English only	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes, Cantonese	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Italian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Vietnamese	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Mandarin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Tagalog – (Filipino)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Spanish	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Samoan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Greek	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, German	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other – Please specify			

**If the student or their parent/caregiver1 or parent/caregiver2 speak additional languages other than English at home, indicate any secondary languages that are spoken, in this section only.**

Language	Student	Parent/Caregiver 1	Parent/Caregiver 2
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**What is the highest year of primary or secondary school the parents/caregivers have completed? \***

(For persons who have never attended school, mark 'Year 9' or equivalent or below.)

	Parent/Caregiver 1	Parent/Caregiver 2
Year 12 or equivalent	<input type="text"/>	<input type="text"/>
Year 11 or equivalent	<input type="text"/>	<input type="text"/>
Year 10 or equivalent	<input type="text"/>	<input type="text"/>
Year 9 or equivalent or below	<input type="text"/>	<input type="text"/>

**What is the level of the highest qualification the parents/caregivers have completed? \***

	Parent/Caregiver 1	Parent/Caregiver 2
Bachelor degree or above	<input type="text"/>	<input type="text"/>
Advanced Diploma/Diploma	<input type="text"/>	<input type="text"/>
Certificate I to IV (including trade certificate)	<input type="text"/>	<input type="text"/>
No non-school qualification	<input type="text"/>	<input type="text"/>

**What is the occupation group of the parent/caregiver1? \***

(Refer to page 4 for the list of Parental Occupation Groups)

**What is the occupation group of the parent/caregiver2? \***

(Refer to page 4 for the list of Parental Occupation Groups)

	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>

**Please select the appropriate Parental Occupation Group from the list on page 4.**

- If the person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation.
- If the person has not been in paid work in the last 12 months, enter '8' in the box above.

## List of Parental Occupation Groups (for previous question)

### Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals

Senior executive/manager/department head in industry, commerce, media or other large organisation.  
 Public service manager (Section head or above), regional director, health/education/police/fire services administrator  
 Other administrator [school principal, faculty head/dean, library/museum/gallery director, research facility director]  
 Defence Forces Commissioned Officer  
 Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.  
 Health, Education, Law, Social Welfare, Engineering, Science, Computing professional  
 Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]  
 Air/sea transport [aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller]

### Group 2: Other business managers, arts/media/sportspersons and associate professionals

Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business  
 Specialist manager [finance/engineering/production/personnel/industrial relations/sales/marketing]  
 Financial services manager [bank branch manager, finance/investment/insurance broker, credit/loans officer]  
 Retail sales/services manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]  
 Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official]  
 Associate professionals generally have diploma/technical qualifications and support managers and professionals.  
 Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional  
 Business/administration [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]  
 Defence Forces senior Non-Commissioned Officer

### Group 3: Tradesmen/women, clerks and skilled office, sales and service staff

Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.  
 Clerks [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]  
 Skilled office, sales and service staff.  
 Office [secretary, personal assistant, desktop publishing operator, switchboard operator]  
 Sales [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher]  
 Service [aged/disabled/refugee/child care worker, nanny, meter-reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor]

### Group 4: Machine operators, hospitality staff, assistants, labourers and related workers

Drivers, mobile plant, production/processing machinery and other machinery operators.  
 Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper]  
 Office assistants, sales assistants and other assistants.  
 Office [typist, word processing/data entry/business machine operator, receptionist, office assistant]  
 Sales [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]  
 Assistant/aide [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]  
 Labourers and related workers  
 Defence Forces ranks below senior NCO not included above  
 Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]  
 Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]

**Emergency Contact 1 (other than primary parent/caregiver):**

<b>Family Name:</b>		<b>Given Names:</b>	n - Information deleted pursuant to s
<b>Home Phone:</b>	ormation - Information deleted pursuant to s 72(2) o	<b>Work Phone:</b>	
<b>Home Mobile:</b>		<b>Work Mobile:</b>	ormation - Information deleted pursuant to s 72(2)
<b>Relationship to Student:</b>	Mother/Father/Caregiver/Other (specify): Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act		

**Emergency Contact 2 (other than primary parent/caregiver):**

<b>Family Name:</b>		<b>Given Names:</b>	Information deleted pursuant to s 72(2) of the Information Act 2000
<b>Home Phone:</b>		<b>Work Phone:</b>	
<b>Home Mobile:</b>		<b>Work Mobile:</b>	
<b>Relationship to Student:</b>	<i>Mother/Father/Caregiver/Other (specify):</i>	Information deleted pursuant to s 72(2) of the Information Act 2000	

**Emergency Contact 3 (other than primary parent/caregiver):**

<b>Family Name:</b>	[redacted] information - Information deleted pursuant to s 72(2) of the	<b>Given Names:</b>	[redacted] information deleted pursuant to s 72(2) of the
<b>Home Phone:</b>		<b>Work Phone:</b>	[redacted]
<b>Home Mobile:</b>		<b>Work Mobile:</b>	[redacted]
<b>Relationship to Student:</b>	Mother/Father/Caregiver/Other (specify): [redacted] Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act		

**Medical information:**

<b>Doctor's Name:</b>	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act	<b>Doctor's Phone No:</b>	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
<b>Doctor's Address:</b>	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act		<b>Postcode:</b>
<b>Medicare No:</b>	Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act		Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act
<b><i>Illness, disability (including any medication):</i></b>			
<p>Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act</p>			

**Travel Details:**

Bicycle ☒ Bus ☐ Car / Train / Walk (please provide details)

**Custody Details:**

information deleted pursuant to s 72(2) of the RTI Act is under the supervision of [redacted] Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act and is to reside with [redacted] nation - Information deleted pursuant to s 72(2) [redacted] tion - Information deleted pursuant to s 72(2) Can be contacted on: [redacted] information - Information deleted pursuant to s 72(2) of the RTI Act

**Signature of Parent/Caregiver:**

1	2
Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act	



**THIS SECTION IS FOR OFFICE USE ONLY****Enrolment Details:**

Mature Age Check:	E <input type="checkbox"/>	P <input type="checkbox"/>	U <input type="checkbox"/>
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ESL	<input type="checkbox"/>	Repeating	<input type="checkbox"/>	Handouts	<input type="checkbox"/>
Geographically Isolated	<input type="checkbox"/>	Learning Difficulty	<input type="checkbox"/>	Special Ed Support	<input type="checkbox"/>
Gifted Student	<input type="checkbox"/>	Medical Condition	<input type="checkbox"/>	Custody Order	<input type="checkbox"/>
Birth Certificate Sighted	<input type="checkbox"/>	% Fee	<input type="checkbox"/>	O/S Full Fee	<input type="checkbox"/>
Permanent Resident	<input type="checkbox"/>	Cultural Link	<input type="checkbox"/>	Continuing	<input type="checkbox"/>
Austudy	<input type="checkbox"/>	Textbook Allowance	<input type="checkbox"/>		<input type="checkbox"/>

% Language Weighting:	
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**Permissions:**

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**Other Information:**

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**Destination Details from Exit Interview:**

Destination:	Qld / Interstate / Overseas	Date Left:	
Destination School/ Other Location:			
Sector:	Preschool / Primary / Secondary / VET / University / Other	Full Time / Part Time	
Employment:	Yes / No	Full Time / Part Time	
Reason for Leaving:			

The school and the Department of Education and the Arts are subject to *Information Standard 42 - Information Privacy (IS42)*. IS 42 controls how the school and the department collect, store, use and disclose personal information.

Although information provided on the form is voluntary, where an item is marked with a hash (#) the information must be provided, as it is required by the school for the effective administration of matters concerning the student at the school.

The information collected on the enrolment form is being obtained for the purpose of processing the student's application for enrolment and to comply with recent Commonwealth legislation. It may be used and where necessary disclosed by the school or the department for the following purposes:

- General student administration
- Communication with students and parents/caregivers
- State and National reporting purposes
- Where permitted by law
- Essential for law enforcement, or
- Believed to be necessary to prevent or lessen an imminent threat to health or life.

The information will be stored securely. You may access or correct personal information provided by contacting the school. If you have a concern about the way your personal information has been collected, stored, used or disclosed you may contact the school in the first instance.

# Additional Information Details

Student Name : irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

Yr Level :

Please complete the details below: This additional information will help the staff at Information deleted pursuant to s 72(2) of the RTI Act to provide a service that meets the needs of your child.

1. Are there any medical details / issues that you think could be important for us to know?

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

2. Is your child on medication? ☒ YES ☐ NO PLEASE ✓ (If yes - please detail)

3. Has your child ever received any specialist support (medical, psychological or educational)?

☒ YES ☐ NO (If yes - please detail)

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

4. Has your child ever received support from a special education unit? (If yes - please detail)

☒ YES ☐ NO

Information deleted pursuant to s 72(2) of the RTI Act

has been undertaking  
Distant Education

Information deleted pursuant to s 72(2) of the RTI Act

through

6. If your child has had any assistance with any learning difficulties during their years in primary school, please describe the help they have received.

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

5. Do you think your child needs additional help or support?

☒ YES ☐ NO (If yes - please detail)

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

7. List any medical reasons or conditions that contribute to these difficulties.

Information deleted pursuant to s 72(2) of the RTI Act

9. What extension or enrichment activities or programs has your child participated in?

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10. Areas of Strength for the Child are: Information - Information deleted pursuant to s 72(2) of the

11. Areas where your child may need most support are:

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

Information deleted pursuant to

### Instrumental Music

1. What instrument/s do you play? None.
2. Do you own your own instrument/s? \_\_\_\_\_
3. How many years experience have you had with your instrument? \_\_\_\_\_
4. Will you be continuing this instrument? \_\_\_\_\_

Note: Students who are members of the Concert Band, Stage Band, Choral or String Ensemble may become part of the "Instrumental Music Class". These students also take lessons at the school in the Instrumental Program.

### Additional Notes:

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

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# Computer Use Agreement (Part 1)

**Name of Student:** \_\_\_\_\_ **Year Level:** \_\_\_\_\_

**Student ID Number:** \_\_\_\_\_

## Student:

I understand and will abide by the conditions and rules as set out in the school's **Computer Use Agreement (Part 2)**. I further understand that there will be consequences as per the Behaviour Management Policy (including loss of network privileges) if I should commit any violation of these conditions.

**Signed (Student signature):** \_\_\_\_\_ **Date:** 10/12/08

## Parent or Guardian:

### General Use of Computer Resources:

As the parent or guardian of this student, I have read the **Computer Use Agreement (Part 2)**. I understand that the computer resources at \_\_\_\_\_ are intended for educational purposes and that any violation of the conditions as set out in this agreement can lead to loss of privileges. I also understand that theft or damage to equipment will result in my becoming liable for the cost of replacement parts and repairs.

**Signed (Parent/guardian signature):** \_\_\_\_\_ **Date:** 10/12/08

### Internet Access:

As the parent or guardian of this student, I understand that it is impossible for the school to fully restrict access to controversial material on global information systems such as the Internet. I also understand that while the school will take the appropriate measures to limit access to illegal, dangerous or offensive material, ultimately, it is each student's responsibility not to initiate access to such material. I hereby give permission for my child to be given access to electronic communication networks including the Internet.

**Signed (Parent/guardian signature):** \_\_\_\_\_ **Date:** 10/12/08

# Computer Use Agreement (Part 2)

## I understand that:

- Computers and other information technology resources at information deleted pursuant are intended for use in learning.
- When using global information systems such as the Internet, it is impossible for the school to screen or filter out all material which is controversial, inappropriate or offensive. It is therefore each student's **RESPONSIBILITY** not to initiate access to such material or to distribute such material by copying, e-mailing, storing or printing.
- Each term I will be allocated a nominal printing allowance. Once this allowance is used up I will be required to deposit a **minimum of \$1.00** to enable further printing.
- **An amount of \$2.00** will be charged to reset my password if I forget it.

## I agree that:

*I will use information technology resources appropriately and legally as detailed below:*

### ❖ I will take care of information technology resources

- I will not eat or drink near any school owned computer equipment.
- I will not damage computer equipment or furniture.
- I will not use any school computer equipment for arcade style games.
- I will not attempt to break copyright (e.g. by illegally copying software).

### ❖ I will be considerate to other users

- I will give educational purposes priority.
- I will not monopolise shared equipment such as in the library or lunchtime computer rooms.
- I will not deliberately waste computer resources (e.g. unnecessary printing).
- I will not intentionally disrupt the smooth running of the network
- (e.g. by downloading large files from the Internet during busy times such as class time).
- I will not scan or display graphics; record or play sounds; or type messages that could cause offence to others.

### ❖ I will accept responsibility for privacy and security

- I will only use disks and other forms of storage to backup work or to transfer work to and from home.
- I will not attempt to upload or create computer viruses or be involved with other forms of electronic vandalism.
- I will report any security problems immediately to a class teacher or to the IT Head of Department.
- I will not communicate my name, address or phone number or those of other students or staff in any electronic communications or on any web site.
- I will not share my login with anyone else

## I accept that:

*Breaching this agreement will result in my being prohibited from using the network temporarily or permanently depending on the seriousness of the offence and that this may be recorded on my student record. For more serious matters where a criminal offence occurs, further disciplinary and/or legal action may be taken as outlined in the school's Behaviour Management Policy.*

# SCHOOL CHARGES FOR STUDENTS 2009

Information - Information deleted pursuant to s 72(2) of the RTI Act

Surname:

Christian Name:

Information - Information deleted pursuant to s 72(2) of the RTI Act

Address:

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

Irrelevant information - Information deleted pursuant to s 72(2) of the RTI Act

DOB:

Information - Information deleted pursuant to s 72(2) of the RTI Act

## CHARGES

### ANNUAL SUBSCRIPTION: FOR YEARS 8-12

\$ 210.00

\$210

- All printed class notes and workbooks, (excluding personal and colour photocopies), basic materials for all Subject areas inclusive of **Manual Arts, Home Economics, Marine Studies, Agriculture, Art, Film & TV, Music, Drama, Business Studies, IPT, Science, English, Social Science and Languages**
- Contribution towards textbooks hire scheme (class sets and/or personal)
- One student diary
- One student ID card
- Computer access, software & hardware including internet and email
- Provision of "cutting edge" software for student use
- Library books and resources
- School Magazine
- School and workplace programs and access to Industrial Liaison Officer
- Additional teacher aide support including school support officer, behaviour management officer and literacy support personnel

### YEARS 9 & 10 - Additional Subject Charges Per Semester

**Focus on Food:** Subject costs are an additional \$50 per semester due at the beginning of the course activities. Alternatively all ingredients are supplied by the student.

\$50 -

**Year 11 & 12 Hospitality:** Subject costs are an additional \$80 per semester due at the beginning of the course activities. Alternatively all ingredients are supplied by the student.

### YEARS 11 & 12 - Additional Subject Charges Per Subject / Per Year for listed subjects

Art & Arts in practice Design in Action

\$30.00

Marine studies & Marine & Aquatic Pursuits

\$30.00

Film & Television

\$30.00

Agricultural Science and Agricultural & Horticultural Studies

\$30.00

*This scheme ensures all students have the required resources for their education, as well as saving parents/carers time and money in sourcing appropriate textbooks*

## APPLICATION TO JOIN

to: **THE PRINCIPAL** Information - Information deleted pursuant to s 72(2) of the RTI Act

I understand that membership of the resources scheme is voluntary. I have read, understood and agree to abide by the conditions stated on reverse side and would like my child, whose name appears on this form, to take part in said scheme during 2009.

would like to join the scheme

Tick one: yes ☒ no ☐

Phone

Information - Information deleted pursuant to s 72(2) of the RTI Act

Parent/Guardian:  
Signature

Date:

10/12/08

## PAYMENT DETAILS

### A RECEIPT WILL BE ISSUED

**PAYMENT CAN BE MADE BY / CASH / CHEQUE / EFTPOS / BANKCARD / MASTERCARD / VISA**

Tick one: ☐ BANKCARD ☐ MASTERCARD ☒ VISA

AMOUNT: \$ 260.00

Credit Card Number:

Expiry Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Card Holder's Name:

(please print)

Signature:

Date:

## TEXTBOOK HIRE SCHEME

This program is partly funded by the Government Textbook Scheme and partly by parent's contribution. The purpose of this scheme is to ensure that all students have the necessary resources for their education, and save parents/caregivers money and the need to shop for schoolbooks. The Government contribution is \$92.00 for years 8-10 and \$203.00 for years 11-12.

### **APPLICATION TO JOIN IS ON THE REVERSE SIDE OF THIS FORM**

## CONDITIONS OF MEMBERSHIP FOR RESOURCE HIRE SCHEME

- Books issued to students are to be kept in good condition.
- Students may be responsible for up to the full cost of the books that are negligently damaged or lost before any further issues can be made.
- The Book room should be immediately notified of the loss of any textbook.
- All textbooks provided under the scheme remain the property of the scheme and must be returned when a student leaves or at the end of the school year.
- If a student leaves the school having paid the charge, a pro-rata refund (calculated over 40 a week period) will be made when a completed clearance form is received showing all school resources have been returned. The refund is based on the full charge consisting of Government Textbook Allowance and parent/caregiver Contribution, less the cost of resources used and cost of replacing lost or damaged textbooks.
- Books and resources provided under the scheme cannot be issued to students whose parents choose not to participate.

*Parents who do not wish to join the scheme should not complete the form and inform the registrar of their intention or the necessary arrangements. They are expected to supply all the necessary textbooks and resources for their students. An application for the refund of the Government textbook allowance plus a complete list of the textbooks and resources you will need to purchase is available from the school office.*

*If the parent contribution has not been received your student may be declined involvement in some non-curriculum based activities including: Senior Formal, Year 10 Dinner Dance, Ski Trip, year book, student ID card.*

*Parents /caregivers experiencing financial difficulty are welcome to contact the Registrar and negotiate special arrangements. All discussions will be held in confidence.*

## PARENT CONTRIBUTION

The benefits to parents/caregivers who participate in the scheme are considerable savings in time and money if required to supply the resources necessary as outlined on the previous page.

Annual subscription is both cost effective and competitive with most secondary schools on the Gold Coast.

## PAYMENT OPTIONS

Full payment by end of February 2009

### Installments:

3 payments during first semester finalised end June 2009

- \$75.00 by February 2009
- \$70.00 by April 2009
- \$65.00 by June 2009

## LARGE FAMILY DISCOUNT

More than two students - Maximum family contribution is \$420.00

Individual subject charges apply to ALL students in family.

## EARLY PAYMENT DISCOUNT

A discount of \$10.00 per student is available for fees paid in full before 10 December 2009

## PAYMENT BY CENTRELINK DEDUCTION OPTION

We now have an arrangement with Centrelink that payments for fees/levies can automatically be deducted from Centrelink payments at your request. Please feel free to enquire regarding this option if this would assist you with your payments