# Compliance Checklist (Department of Education)

| **Summary of requirement** | **Basis for requirement** | **Annual report reference** |
| --- | --- | --- |
| **Letter of compliance** | * **A letter of compliance from the accountable officer or statutory body to the relevant Minister/s**
 | ARRs *–* section 7 | p. 1 |
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| * **Machinery of Government changes**
 | ARRs – section 10.2, 31 and 32 | Not applicable |
| * **Agency role and main functions**
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| * **Agency service areas and service standards**
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| * ***Public Sector Ethics Act 1994***
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| * **Early retirement, redundancy and retrenchment**
 | Directive No.04/18 *Early Retirement, Redundancy and Retrenchment* ARRs – section 15.2 | p. 56 |
| **Open Data** | * **Statement advising publication of information**
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| * **Consultancies**
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| * **Overseas travel**
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| * **Queensland Language Services Policy**
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| **Financial statements** | * **Certification of financial statements**
 | FAA – section 62FPMS – sections 42, 43 and 50ARRs – section 17.1 | See attached financial statementsp. 100 |
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 | FAA – section 62FPMS – section 50ARRs – section 17.2 | See attached financial statementsp. 100 |

FAA *Financial Accountability Act 2009*

FPMS *Financial and Performance Management Standard 2019*

ARRs *Annual report requirements for Queensland Government agencies*